



Department of Defense INSTRUCTION

NUMBER 7730.54

March 15, 1999

ASD(RA)

SUBJECT: Reserve Components Common Personnel Data System (RCCPDS)

- References:
- (a) DoD Instruction 7730.54, subject as above, January 17, 1995 (hereby canceled)
 - (b) Title 10, United States Code
 - (c) [DoD Directive 1205.17](#), "Official National Guard and Reserve Component Personnel Data," June 20, 1985
 - (d) DoD 5400.11-R, "Department of Defense Privacy Program," August 1982, authorized by [DoD Directive 5400.11](#) "Department of Defense Privacy Program," June 9, 1982
 - (e) through (bb), see enclosure 1

1. REISSUANCE AND PURPOSE

This Instruction:

1.1. Reissues reference (a) to implement policy, update responsibilities, and establish procedures affecting the RCCPDS.

2. APPLICABILITY AND SCOPE

2.1. This Instruction applies to:

2.1.1. The Office of the Secretary of Defense and the Military Departments including the Coast Guard, by agreement with the Department of Transportation, when it is not operating as a Military Service in the Navy.

2.1.2. All officers, warrant officers, and enlisted personnel assigned to the Ready Reserve, the Standby Reserve, and the Retired Reserve. Reservists on active

duty (AD), who continue to maintain their status with a Reserve component (RC) are included. Reservists, who are ordered to AD for operational missions, contingencies, and national emergencies other than full mobilization are included.

2.1.3. The following categories of Full Time Support personnel who shall be reported in the RCCPDS.

2.1.3.1. Active Guard Reserve (AGR). That category applies to the National Guard (including those performing full-time National Guard duty) and Reservists on AD to provide support to the RCs, who are paid from National Guard or Reserve personnel appropriations.

2.1.3.2. Military Technicians. That category applies to Federal civilian employees of a Military Department, who occupy military technician positions and who are required to be a member of the RC that they support.

2.2. This Instruction does not apply to:

2.2.1. Reserve Officers Training Corps (ROTC), except cadets and midshipmen, who are participants in the Simultaneous Membership Program (SMP).

2.2.2. Enlisted members of a Regular component, who also hold a Reserve commission or warrant.

2.2.3. Reserve members, who are serving on extended AD (180 days or more) and are paid from the Active military personnel appropriations or assigned to the Selective Service System (SSS) (other than as individual mobilization augmentees assigned to the SSS).

2.2.4. Service members, who have elected discharge after completing 20 or more creditable years of service qualifying for non-Regular retirement under Chapter 1223 of 10 U.S.C. (reference (b)) instead of transfer to the Retired Reserve. See enclosure 2, data item 2.b., Training and/or Retirement Category (TRC) Designators for further exclusions.

3. POLICY

3.1. The RCCPDS is the automated information system and associated database established as the official source of statistical tabulation of RC strengths and related data for use throughout the Department of Defense, other Agencies, the Congress, and

for applicable public release by the Assistant Secretary of Defense for Public Affairs (ASD(PA)) (DoD Directive 1205.17, reference (c)).

3.2. The requirements and procedures prescribed by DoD 5400.11-R (reference (d)) must be followed to safeguard personal data contained in this reporting system.

4. RESPONSIBILITIES

4.1. The Assistant Secretary of Defense for Reserve Affairs, under the Under Secretary of Defense for Personnel and Readiness, shall:

4.1.1. Establish policy and provide guidance for Reserve Component Category (RCC), personnel transaction accounting, personnel data items, definitions, and accuracy standards.

4.1.2. Provide policy guidance to the Defense Manpower Data Center (DMDC) on the content and use of the RCCPDS including data items, definitions, frequency, format, and the content of periodic and special RCCPDS reports, in accordance with DoD Directives 1205.17 and 5125.1 (references (c) and (e)).

4.1.3. Revise and maintain this Instruction, as necessary, to update data requirements and provide accurate and effective guidance on personnel data management to the Military Departments and their RCs.

4.1.4. Use data elements standardized in accordance with DoD Directive 8320.1, DoD 8320.1-M, and DoD 8320.1-M-1 (references (f) through (h)).

4.1.5. Coordinate a Memorandum of Understanding between each RC, the Office of the Assistant Secretary of Defense for Reserve Affairs ASD(RA), and DMDC that shall govern the implementation schedule for this Instruction.

4.2. The Deputy Under Secretary of Defense for Program Integration shall:

4.2.1. Ensure that RC military personnel information requirements for actuarial valuations and for effective Total Force military personnel management are identified to the ASD(RA).

4.2.2. Exercise such policy guidance and management supervision for the DMDC, consistent with Under Secretary of Defense for Personnel and Readiness

responsibilities in DoD Directive 5124.2 (reference (i)), as required, to ensure that adequate resources are available and used by the DMDC to fulfill its responsibilities.

4.2.3. Ensure that the Director, DMDC, shall:

4.2.3.1. Operate and maintain the RCCPDS, including computer support, software development, quality control, inquiry capabilities, and administrative support.

4.2.3.2. Develop, produce, and distribute all periodic and special RCCPDS reports.

4.2.3.3. Provide programming and analytical support to the ASD(RA) for special studies requiring use of the RCCPDS.

4.2.3.4. Provide software modification for the RCCPDS to reflect the changing nature of the RCs.

4.2.3.5. Inform the ASD(RA) of data produced from the RCCPDS for other users and of the state of quality of the information submitted to the RCCPDS by the RCs.

4.2.3.6. Periodically publish DMDC Submission and/or Report Instructions that each RC shall use in preparing and sending their submissions. Enclosure 5 contains the DMDC Submission and/or Report Instructions that are current at publication. DMDC shall review those Instructions at least annually and provide changes, as required.

4.3. The Secretaries of the Military Departments and the Commandant of the U.S. Coast Guard shall:

4.3.1. Provide the RCs of the Armed Forces with the support necessary to maintain personnel data system capabilities, as necessary, to provide timely, accurate, and complete data to the RCCPDS.

4.3.2. Prepare at the end of each month, and submit within 20 calendar days, a "Master Officer File" and "Master Enlisted File" reflecting the status of each member of the RC as of the last day of each month, as stated in enclosure 2 and enclosure 5.

4.3.3. Prepare an "Officer and/or Enlisted Transaction File(s)" reflecting the gains, losses, transfers, reenlistments, extensions, and changes of RC personnel (see

enclosure 4 for the transaction format). Transaction file submissions shall be at least weekly to include all daily submissions authorized as of the date of submission. Transactions processed within 30 days of the transaction effective date of the file due to data lag shall not be considered late. Refer to enclosure 3 and enclosure 5 for additional details.

4.3.4. Edit submissions according to the editing concept defined in enclosure 3.

4.3.5. Perform a quality control validation of the data before submission to the DMDC.

5. PROCEDURES

5.1. Records reported in RCCPDS, the official DoD vehicle for reporting RC personnel strength, may not be reported in other AD military personnel strength. Additionally, to support the accuracy of strength data in the system, the Military Departments and their RCs shall ensure that:

5.1.1. All strength effecting changes are processed and reported without delay.

5.1.2. All master and transaction files are edited before submission following the procedures in enclosure 3.

5.2. Requests to provide specifically tailored reports and inquiries to system users shall be directed to:

Defense Manpower Data Center (West)
ATTN: Reserve Personnel Project Manager
400 Gigling Road
Seaside, CA 93955-6771

(831) 583-2400

5.3. RCCPDS data required by the SSS and the Department of Veterans Affairs (DVA) shall be provided by electronic transfer, where feasible. Otherwise data shall be submitted by cartridge in compliance with inter-Agency agreements.

5.4. The use of electronic means for submission of transaction and master files is encouraged and preferred. Submit files to DMDC, in accordance with enclosure 5.

5.5. Information from RCCPDS shall, as prescribed by DoD Directive 1200.7 (reference (j)), be provided annually to Federal Agencies for their use in screening their employees who are also members of a RC.

5.6. RCCPDS data validity goals are established to reflect the criticality of the various data elements.

5.6.1. The following are critical data for all RC members. The goal is 100 percent validity to ensure acceptability in the system (enclosure 3):

RECORD FIELD	DATA ITEM	RECORD POSITION
1	Reserve Component	1 and 2
2a	Reserve Component Category Designators	3
2b	Reserve Component Training and/or Retirement Category Designators	4
6	Social Security Number	17 through 25
128	Transaction Codes (applicable to transaction file only)	830 and 831
129	Transaction Effective Date (applicable to transaction file only)	832 through 839

5.6.2. Each of the following (as applicable in each RCC) shall have a goal of at least 98 percent validity:

RECORD FIELD	DATA ITEM	RECORD POSITION
3	Military Technician Identifier or Active Guard And Reserve Statute Identifier	5
8	Service Member's Name	27 through 96
9	Date of Birth	97 through 104
10	Sex	105
11	Marital Status	106
18	Education Designator	116 through 119
24	(a) through (c) Civilian Occupation:	
	(a) Filler	243 through 245
	(b) Civilian Occupation Code	246 through 251
	(c) Filler	252 through 254
28	Pay Entry Base Date (PEBD)	284 through 291

RECORD FIELD		DATA ITEM	RECORD POSITION
31	(a) through	(c) Initial Appointment Date:	
	(a)	Date of Initial Appointment for a Commissioned Officer	295 through 302
	(b)	Date of Initial Appointment for a Warrant Officer	303 through 310
	(c)	Date of Initial Appointment for a Commissioned Warrant Officer	311 through 318
37		Date of Expiration of Enlistment in the Ready Reserve	338 through 345
40		Date of Rank	362 through 369
41		Pay Grade, Uniformed Services	370 through 374
51		Armed Forces Qualification Test (AFQT) Percentile Score (Enlisted Only)	420 through 421
52	(a) through	(b) Date Assigned:	
	(a)	Standby Reserve	422 through 429
	(b)	Retired Reserve	430 through 437
60		Notification of Eligibility for Military Retirement Pay Indicator	467
63		Assigned Military Unit Designator (Unit Identification Code)	495 through 502
64	(a) through	(c) Assigned Unit Location:	
	(a)	Postal State Abbreviation	503 and 504
	(b)	Country	505 and 506
	(c)	Postal ZIP Code	507 through 515
106		MGIB-AD Enrollment Basis Code	721
114		MGIB-SR Basic Benefit Eligibility Status Code	745 and 746
123		Reserve Component Incentive Program Eligibility Effective Date	802 through 809
124		Reserve Component Incentive Program Type	810
125		Reserve Component Incentive Program Educational Type	811

5.6.3. The goal for all remaining data fields shall be 95 percent validity.

5.6.4. The data validity rates (paragraphs 5.6.1. through 5.6.3., above) shall be used as standards for judging the validity of that database and shall be provided to any audit or inspection agency reviewing their accuracy.


6. INFORMATION REQUIREMENTS

The reporting requirements for this Instruction are assigned the following Report Control Symbols (RCS):

Master File	DD-RA(M)1147 (See enclosure 2)
Transaction File	DD-RA(D)1148 (See enclosure 4)

7. EFFECTIVE DATE

This Instruction is effective immediately.



Charles L. Cragin
Acting Assistant Secretary of Defense
for Reserve Affairs

Enclosures - 9

- E1. References, continued
- E2. Coding Instructions - Master File, DD-RA(M)1147
- E3. Transaction and Editing Procedures for Submission Files
- E4. Coding Instructions - Transaction File, DD-RA(D)1148
- E5. DMDC Submission and/or Report Instructions
- E6. Quality Control Edit - Master File DD-RA(M)1147
- E7. Quality Control Edit - Transaction File DD-RA(D)1148
- E8. Glossary
- E9. Reserve Components Common Personnel Data System (RCCPDS) Record Layout

E1. ENCLOSURE 1

REFERENCES, continued

- (e) [DoD Directive 5125.1](#), "Assistant Secretary of Defense for Reserve Affairs," March 2, 1994
- (f) [DoD Directive 8320.1](#), "DoD Data Administration," September 26, 1991
- (g) DoD 8320.1-M, "Data Administration Procedures," March 1994, authorized by DoD Directive 8320.1, September 26, 1991
- (h) DoD 8320.1-M-1, "Data Standardization Procedures," April 2, 1998, authorized by DoD Directive 8320.1, September 26, 1991
- (i) [DoD Directive 5124.2](#), "Under Secretary of Defense for Personnel and Readiness," October 31, 1994
- (j) [DoD Directive 1200.7](#), "Screening the Ready Reserve," April 6, 1984
- (k) [DoD Directive 1215.6](#), "Uniform Reserve, Training and Retirement Categories," March 14, 1997
- (l) [DoD Instruction 1215.19](#), "Uniform Reserve, Training and Retirement Category Administration," March 14, 1997
- (m) FY 1998 National Defense Authorization Act (NDAA)
- (n) Title 32, United States Code
- (o) Title 14, United States Code
- (p) Federal Information Processing Standards (FIPS) PUB 5-2, "Codes for the Identification of the States, the District of Columbia and the Outlying Areas of the United States, and Associated Areas," May 28, 1987
- (q) Federal Information Processing Standards (FIPS) PUB 10-4, "Countries, Dependencies, Areas of Special Sovereignty, and their Principal Administrative Divisions," April 1995
- (r) U. S. Postal Service, "National ZIP Code Directory," September, 1993
- (s) Title 37, United States Code
- (t) Financial Management Regulation (FMR), Volume 7, July 1996
- (u) [DoD Instruction 1200.15](#), "Assignment to and Transfer Between Reserve Categories, Discharge from Reserve Status, Transfer to the Retired Reserve and Notification of Eligibility for Retired Pay," September 18, 1997
- (v) DoD 7045.7-H, "FYDP Program Structure," (Book 1 Unclassified), authorized by [DoD Instruction 7045.7](#), May 23, 1984
- (w) Title 38, United States Code
- (x) [DoD Directive 1322.16](#), "Montgomery GI Bill (MGIB) Program," May 11, 1994

- (y) [DoD Instruction 1322.17](#), "Montgomery GI Bill for the Selected Reserve," November 21, 1991
- (z) Defense Data Dictionary System, a repository provided by the Defense Information Systems Agency. Refer to DoD 8320.1-M-1, "Data Standardization Procedures," April 2, 1998
- (aa) [DoD Directive 1332.14](#), "Enlisted Administrative Separations," December 21, 1993
- (bb) [DoD Directive 1215.13](#), "Reserve Component Member Participation Policy," December 14, 1995

E2. ENCLOSURE 2CODING INSTRUCTIONS MASTER DD-RA(M)1147 FILE

RECORD FIELD AND DATA ITEM	CODING AND REMARKS	RECORD POSITION	LENGTH CLASS	SEL RES	IRR/ING	STBY RES	RET RES
	The arrangement of the data fields has been established in a "Logical User View."						
1. RESERVE AFFILIATION							
1. Reserve Component		1-2	2 A	X	X	X	X
a. Military Service (DoD Std: Uniformed Service Organization Code)	The branches of the Armed Forces of the United States established by Congress, in which persons are appointed, enlisted or inducted for military service and that operates and is administered within a Military or Executive Department. A = U.S. Army (USA) N = U.S. Navy (USN) M = U.S. Marine Corps (USMC) F = U.S. Air Force (USAF) C = U.S. Coast Guard (USCG)	1	1 A	X	X	X	X
b. Service Component (DoD Std: Uniformed Service Organization Component Type Code)	G = National Guard of the United States V = Reserve	2	1 A	X	X	X	X
2. Reserve Component Category (RCC) Designators		3-4	2 AN	X	X	X	X
a. RCC Designators	See DoD Directive 1215.6 (reference (k)) and DoD Instruction 1215.19 (reference (l)). Each Service member must be placed in one of the following RCC Designators: READY RESERVE - (Selected Reserve) S = Trained in Units - Those Selected Reserve members who have completed training and are assigned to a unit. T = Trained Individuals (non-unit) - Those Selected Reserve members who have completed training and are not assigned to a RC unit.	3	1 A	X	X	X	X

RECORD FIELD AND DATA ITEM	CODING AND REMARKS	RECORD POSITION	LENGTH CLASS	SEL RES	IRR/ ING	STBY RES	RET RES
a. RCC Designators (cont'd)	<p>READY RESERVE - (Selected Reserve)</p> <p>U = Training Pipeline — Non-Deployable Account - Those Selected Reservists (officers and enlisted) who are on Initial Active Duty for Training (IADT), including the second part of split IADT; awaiting IADT and authorized to perform Inactive Duty Training (IDT); those Service members enrolled in Senior ROTC who are in the SMP, or Marine Corps Platoon Leader Course (PLC) class members; non-prior Service AGR Navy (Training and Administration of Reserves (TAR) Enlisted Program (TEP)) personnel; and Selected Reserve untrained personnel in other training programs.</p> <p>READY RESERVE - (Individual Ready Reserve (IRR) and Inactive National Guard (ING))</p> <p>R = IRR - Those individual members of the Ready Reserve not in the Selected Reserve. Those include: Officers awaiting AD or Selected Reserve assignment and those personnel awaiting IADT who are not authorized to perform IDT; Service members assigned to units who are serving without pay; Service members with previous Active Component (AC) or Selected Reserve service, who have a remaining military service obligation or who voluntarily extend their service in the IRR; untrained Service members of the IRR; and those who enlist directly into the IRR.</p> <p>P = Ready Reserve Training - Those members of the Ready Reserve in a Ready Reserve training program, including those in officer training programs or in Armed Forces Health Professional (AFHP) stipend programs; those on education delay; those in an Army Early Commissioning program; Coast Guard direct commission candidates; Marine Corps PLC; those on ROTC assignment delay; and those in Health Professional Scholarship Programs (HPSP). These members have a Ready Reserve agreement, are not in the Selected Reserve, and principally are targeted for AC assignments on completion of their training or delay status.</p>	3	1 A	X	X	X	X

RECORD FIELD AND DATA ITEM	CODING AND REMARKS	RECORD POSITION	LENGTH CLASS	SEL RES	IRR/ ING	STBY RES	RET RES
a. RCC Designators (cont'd)	<p>I = ING - Those members of the Army National Guard (ARNG) or Air National Guard (ANG) who are unable to continue participating with their National Guard unit, but are authorized to remain affiliated with the unit.</p> <p>STANDBY RESERVE - (Active and Inactive Status)</p> <p>Y = Standby Reserve — includes members of the Standby Reserve on either the Active Status List or Inactive Status List.</p> <p>RETIRED RESERVE</p> <p>V = Retired Reserve</p>	3	1 A	X	X	X	X
b. Training and/or Retirement Category (TRC) Designators	<p>In accordance with DoD Directive 1215.6 (reference (k)), DoD Instruction 1215.19 (reference (l)), and other policy, each Service member must be placed in one of the following TRC Designators:</p> <p>READY RESERVE - (Selected Reserve)</p> <p>Trained in Units — RCC (S)</p> <p>A = Individuals required to perform at least 48 IDT periods annually, are trained and assigned to a unit.</p> <p>G = AGR includes TARs, Marine Corps Active Reserve (AR), Coast Guard (Reserve Program Administrator (RPA) and/or AGR) and all other Reserve or National Guard personnel serving on AD, other than Active Duty for Training (ADT), including statutory tours and full-time National Guard duty, in AC and RC organizations.</p> <p>Trained Individuals (Non-Unit) - RCC (T)</p> <p>B = Individual Mobilization Augmentees (IMAs) - Trained IMAs who drill from 0 to 48 times per year and are assigned to AC organizations on mobilization.</p> <p>Training Pipeline - RCC (U)</p> <p>F = Personnel currently on IADT. Enlisted personnel on the second part of split training and those in Army One Station Unit Training (OSUT).</p>	4	1 AN	X	X	X	X

RECORD FIELD AND DATA ITEM	CODING AND REMARKS	RECORD POSITION	LENGTH CLASS	SEL RES	IRR/ ING	STBY RES	RET RES
b. Training and/or Retirement Category (TRC) Designators (cont'd)	<p>P = Personnel awaiting IADT and authorized to perform IDT, and ARNG members not authorized to perform IDT. Includes Service members performing IDT with or without pay.</p> <p>Q = Personnel awaiting the second part of IADT.</p> <p>S = AGR currently on, or awaiting IADT. These are non-prior service AGR; includes TARs Enlisted Program (TEPs) personnel.</p> <p>T = Simultaneous Membership Program (SMP): Senior ROTC Cadets, or Selected Reserve enlisted Service members in officer candidate programs who are also members of a Selected Reserve unit in the grade of "cadet." (Does not include basic ROTC enrollees.)</p> <p>X = Selected Reserve members in other training programs, including chaplain, medical, health professional stipend, and early commissioning programs.</p> <p>READY RESERVE - IRR and ING</p> <p>IRR - RCC (R)</p> <p>E = Trained individual members of the Ready Reserve not in the Selected Reserve. Not applicable to Involuntary Program (code value M).</p> <p>H = Untrained members of the IRR in the Delayed Entry Program (DEP) enlisted under Section 513 of reference (b). These members are required to be accounted for at the Component level. (Currently, there is no requirement to report these untrained members of the IRR in the RCCPDS.</p> <p>M = (OPTIONAL PROGRAM) To comply with the enactment of the FY 1998 National Defense Authorization Act (NDAA) (reference (m)), Section 511 established a new category of personnel within the IRR. These Service members are subject to involuntary activation under Section 12304 of reference (b).</p> <p>U = Personnel awaiting IADT and not authorized to perform IDT, or receiving pay.</p>	4	1 AN	X	X	X	X

RECORD FIELD AND DATA ITEM	CODING AND REMARKS	RECORD POSITION	LENGTH CLASS	SEL RES	IRR/ ING	STBY RES	RET RES
b. Training and/or Retirement Category (TRC) Designators (cont'd)	<p>Ready Reserve Training — RCC (P)</p> <p>J = Ready Reserve members, not in the Selected Reserve, participating in officer training programs. Excludes ROTC. Includes chaplain and Judge Advocate General (JAG) schooling, education delay, Reserve officers commissioned through ROTC or other programs, officer assignment delay, Army Early Commissioning Program, Coast Guard direct commissioning candidates, and Marine Corps PLC members not in SMP.</p> <p>K = Ready Reserve members, not in the Selected Reserve, participating in the HPSP.</p> <p>ING - RCC (I)</p> <p>I = Ready Reserve members who are members of the ING.</p> <p>STANDBY RESERVE - (Active and Inactive Status)</p> <p>Standby Reserve - RCC (Y)</p> <p>D = Members of the Standby Reserve on the Active Status List.</p> <p>L = Members with at least 20 years of Section 12732 of reference (b) service, with less than 30 percent service disability, and who have been transferred to the Inactive Status List instead of separation under Section 1209 of reference (b).</p> <p>N = Other members of the Standby Reserve on the Inactive Status List.</p> <p>RETIRED RESERVE</p> <p>Retired - RCC (V)</p> <p>1 = Service members who have completed at least 20 qualifying years creditable for retired pay for non-Regular service under Section 12731 of reference (b) who are 60 or more years of age, and are now drawing retired pay for non-Regular service. Required to be tracked at Component level. Should not be submitted to RCCPDS.</p> <p>2 = Service members who have completed 20 qualifying years creditable for retired pay but are not yet receiving retired pay. ONLY RETIREMENT CATEGORY TO BE SUBMITTED TO RCCPDS.</p>	4	1 AN	X	X	X	X

RECORD FIELD AND DATA ITEM	CODING AND REMARKS	RECORD POSITION	LENGTH CLASS	SEL RES	IRR/ ING	STBY RES	RET RES
b. Training and/or Retirement Category (TRC) Designators (cont'd)	<p>3 = Service members retired for physical disability under Sections 1201, 1202, 1204, or 1205 of reference (b). Service members who have 20 years of service creditable for retired pay under Section 12733 of reference (b) or are more than 30 percent disabled (includes Reservists serving with Active or RCs). Required to be tracked at Component level. Should not be submitted to RCCPDS.</p> <p>4 = Reserve members who have completed 20 or more years of AD service and retired under Sections 3911, 3914, 6323, 6330, 8911, or 8914 of reference (b). Does not include Regular and Reserve Army and Air Force enlisted personnel with between 20 and 30 years of Military Service; and Regular and Reserve Navy and Marine Corps enlisted personnel in the Fleet Reserve (Navy), and Fleet Marine Corps Reserve with between 20 and 30 years of service. Required to be tracked at Component level. Should not be submitted to RCCPDS.</p> <p>5 = Reserve personnel drawing retired pay based on retirement for reasons other than age, Service requirements, or physical disability. That category is restricted to those who are retired under special conditions as authorized by the ASD(RA), under legislation. Not required to be submitted to RCCPDS.</p>	4	1 AN	X	X	X	X
3. Military Technician Identifier or Active Guard and Reserve Statute Identifier	<p>Identifies members of the Selected Reserve who are civilian employees that must have "dual status" as military members of the Selected Reserve. Also, identifies the specific statutory authority under which an AGR member is serving. Includes U.S. Naval Reserve TARs and USCG RPAs. Use "not applicable" for RCC and/or TRC values of "PJ" and "PK".</p> <p>M = Military Technician 10 U.S.C. 10216 (reference (b)) and 32 U.S.C. 709 (reference (n))</p> <p>A = 10 U.S.C. 10301 (reference (b))</p> <p>B = 10 U.S.C. 10211 (reference (b))</p> <p>C = 10 U.S.C. 12301(d) (reference (b))</p> <p>D = 10 U.S.C. 12310 (reference (b))</p> <p>E = 10 U.S.C. 12501 (reference (b))</p> <p>F = 10 U.S.C. 3015 and/or 3019 and/or 8019 (reference (b))</p> <p>G = 10 U.S.C. 3033 and/or 8033 (reference (b))</p> <p>H = 10 U.S.C. 3496 and/or 8496 (reference (b))</p>	5	1 A	X			

RECORD FIELD AND DATA ITEM	CODING AND REMARKS	RECORD POSITION	LENGTH CLASS	SEL RES	IRR/ING	STBY RES	RET RES
3. Military Technician Identifier or Active Guard and Reserve Statute Identifier (cont'd)	I = 14 U.S.C. 276 (reference (o)) J = 32 U.S.C. 502(f) (reference (n)) K = 32 U.S.C. 503 (reference (n)) L = 32 U.S.C. 708 (reference (n)) W = Not Applicable X = Other Z = Unknown	5	1 A	X			
4. Key Employees	Report Federal key employees in the Standby Reserve in an Active and Inactive Status and those in a Reserve Retired Status, per DoD Directive 1200.7 (reference (j)). C = Key employee W = Not Applicable Z = Unknown	6	1 A			X	X
5. Filler	Reserved for future use. Report "not applicable", set I = W.	7-16	10 A				

RECORD FIELD AND DATA ITEM	CODING AND REMARKS	RECORD POSITION	LENGTH CLASS	SEL RES	IRR/ ING	STBY RES	RET RES
2. PERSONAL DATA							
6. Social Security Number (SSN) (DoD Std: Person Social Security Identifier)	Enter nine numeric digits omitting hyphens for the Service member's social security number.	17-25	9 N	X	X	X	X
7. Verification Status of SSN	<p>Indicates the status of a Service member's SSN verification by the Social Security Administration (SSA); i.e., the extent that the standard data elements: SSN, name, individual, date of birth (DOB), and sex agree with the SSA's data.</p> <p>A = SSN verified on name, DOB and sex. B = SSN not in SSA's numerical identification file. C = Name matches, DOB matches, sex code does not match. D = Name matches, sex code matches, DOB does not match. E = Name matches, DOB and sex code do not match. F = Name does not match, DOB and sex code not checked. G = Input SSN not verified; SSA located and verified a different SSN. K = SSN has been submitted for verification, but no reply has been received. V = SSN has not been submitted for verification. W = Not Applicable Z = Unknown</p>	26	1 A	X	X	X	X
8. Service Member's Name	The Service member's full legal name.	27-96	70 A	X	X	X	X
a. Last Name (DoD Std: Person Surname Text)	The text of a designation applied to a person generally referred to as the last or family name.	27-52	26 A	X	X	X	X
b. First Name (DoD Std: Person Forename Text)	The text of a designation applied to a person generally referred to as the first name.	53-72	20 A	X	X	X	X
c. Middle Name (DoD Std: Person Middle Name Text)	The text of a designation applied to a person commonly used between the first and last names.	73-92	20 A	X	X	X	X
d. Senior, Junior, I, II, etc. (DoD Std: Person Cadency Name Text)	The text of a designation applied to a person that designates family succession.	93-96	4 A	X	X	X	X

RECORD FIELD AND DATA ITEM	CODING AND REMARKS	RECORD POSITION	LENGTH CLASS	SEL RES	IRR/ ING	STBY RES	RET RES
9. Date of Birth (DoD Std: Person Birth Date)	The date on which an individual was born. ENTER: Year, Month, and Day (YYYYMMDD). If not applicable, set I = 66666666. Use "not applicable" for RCC and/or TRC values of "PJ" and "PK". If unknown, set I = 99999999. If day only is unknown, set I = YYYYMM99.	97-104	8 N	X	X	X	X
10. Sex (DoD Std: Sex Category Code)	The property or quality by which a Service member is classified as female or male. M = Male F = Female Z = Unknown	105	1 A	X	X	X	X
11. Marital Status (DoD Std: Person Marital Status Code)	Legal status of a Service member as it relates to marriage. (Leave blank for RCC and/or TRC values of "PJ" and "PK".) A = Marriage Annulled D = Divorced I = Interlocutory L = Legally Separated M = Married N = Never married W = Widowed Z = Unknown	106	1 A	X	X	X	X
12. Race and/or Population Group (DoD Std: Race Code)	A local geographic or global human population distinguished as a more or less distinct group by genetically transmitted physical characteristics. A = American Indian and/or Alaskan Native - A person having origins in any of the original peoples of North America and who maintains cultural identification through tribal affiliation or community recognition. B = Asian and/or Pacific Islander — A person having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, or Pacific Islands. This area includes, for example, China, India, Japan, Korea, Philippine Islands, and Samoa. C = Black — A person having origins of the Black racial groups of Africa. D = White — A person having origins in any of the original peoples of Europe, North Africa, or the Middle East. W = Not reported X = Other Z = Unknown Use "not reported" for RCC and/or TRC values of "PJ" and "PK".	107	1 A	X	X	X	X

RECORD FIELD AND DATA ITEM	CODING AND REMARKS	RECORD POSITION	LENGTH CLASS	SEL RES	IRR/ ING	STBY RES	RET RES
13. Ethnic Group		108-109	2 AN	X	X	X	X
a. Ethnic Group Code	Applicable to a member from a segment population that possesses common characteristics and/or cultural heritage. (Leave blank for RCC and/or TRC values of "PJ" and "PK".) 1 = Other Hispanic descent 2 = U.S. and/or Canadian Indian Tribes (formerly American Indian) 3 = Other Asian descent 4 = Puerto Rican 5 = Filipino 6 = Mexican (formerly Mexican-American) 7 = Eskimo 8 = Aleut 9 = Cuban (formerly Cuban-American) D = Indian E = Melanesian G = Chinese H = Guamanian J = Japanese K = Korean L = Polynesian Q = Other Pacific Island descent S = Latin American with Hispanic descent V = Vietnamese W = Micronesian X = Other Y = None (no specific ethnic group) Z = Unknown	108	1 AN	X	X	X	X
b. Filler	Reserved for future use with DoD standard value. Report "not applicable", set I = W.	109	1 A	X	X	X	X

RECORD FIELD AND DATA ITEM	CODING AND REMARKS	RECORD POSITION	LENGTH CLASS	SEL RES	IRR/ ING	STBY RES	RET RES
14. Faith Group Code (DoD Std.)	<p>The name of a sector or group of individuals having similar theological beliefs.</p> <p>AC = Advent Christian Church AJ = Jehovah's Witnesses AN = Native American AS = Seventh Day Adventist AV = Adventist Churches (Excludes Advent Christian Church, Jehovah's Witnesses, Native American, and Seventh Day Adventist) BA = American Baptist Churches in the USA BB = Baptist Churches (Excludes American Baptist Churches in the USA, American Baptist Conference, Free Will Baptist Churches, General Association of General Baptists, General Association of Regular Baptist Churches, National Baptist Convention of America, National Baptist Convention, USA, Inc., Progressive National Baptist Convention, Inc., and Southern Baptist Convention) BC = Southern Baptist Convention BF = Free Will Baptist Churches BG = General Association of General Baptists BN = National Baptist Convention of America BP = Progressive National Baptist Convention, Inc. BR = General Association of Regular Baptist Churches BT = American Baptist Conference BU = National Baptist Convention, USA, Inc. CC = Catholic Churches (Excludes Roman Catholic Church) CR = Roman Catholic Church DL = Church of Jesus Christ of Latter Day Saints (Mormon) DR = Reorganized Church of Latter Day Saints EA = Anglican Catholic Church EC = Episcopal Church EE = Episcopal Churches (Excludes Anglican Catholic Church, Episcopal Church, and Reformed Episcopal Church) ER = Reformed Episcopal Church FA = Independent Churches Affiliated FB = Independent Fundamental Bible FC = Independent Fundamental Churches of America FF = Fundamentalist Churches (Excludes Associated Gospel Churches, Independent Churches Affiliated, Independent Fundamental Bible Churches, and Independent Fundamental Churches of America) FG = Associated Gospel Churches GC = Christian Church and Churches of Christ GE = Christian Church (Disciples of Christ)</p>	110-111	2 A	X	X	X	X

RECORD FIELD AND DATA ITEM	CODING AND REMARKS	RECORD POSITION	LENGTH CLASS	SEL RES	IRR/ ING	STBY RES	RET RES
14. Faith Group Code (DoD Std.) (cont'd)	GG = Restorationist Churches (Excludes Christian Church and Churches of Christ, Christian Church (Disciples of Christ), Church Of Christ, and Tioga River Christian Conference) GT = Tioga River Christian Conference GX = Church of Christ HA = Church of God (Anderson, In) HC = Churches of Christ in Christian Union HH = Holiness Churches (Excludes Church of God (Anderson, In), Churches of Christ in Christian Union, Church of the Nazarene, and Salvation Army) HN = Church of the Nazarene HS = Salvation Army II = Islam JJ = Judaism (Jewish) KB = Buddhism KF = Baha'i Faith KH = Hinduism KK = Eastern Religions (Excludes Baha'i Faith, Buddhism, and Hinduism) LE = Evangelical Lutheran Church in America LL = Lutheran Churches (Excludes Evangelical Lutheran Church in America and Lutheran Church -Missouri Synod) LM = Lutheran Church - Missouri Synod MC = Christian Methodist Episcopal Church ME = African Methodist Episcopal Church MM = Methodist Churches (Excludes African Methodist Episcopal Church, African Methodist Episcopal Zion Church, Christian Methodist Episcopal Church, Free Methodist Church of North America, Moravian Churches, United Methodist Church, and Wesleyan Church) MN = Free Methodist Church of North America MR = Moravian Churches MU = United Methodist Church MW = Wesleyan Church MZ = African Methodist Episcopal Zion Church NC = Christian, no Denominational Preference NO = No Religious Preference OE = Eastern Orthodox Churches OO = Orthodox Churches (Excludes Eastern Orthodox Churches) PA = Assemblies of God PC = Church of God in Christ PD = Full Gospel PF = International Church of the PG = Church of God of Prophecy PH = Pentecostal Holiness Church, International PJ = Pentecostal Church of God	110-111	2 A	X	X	X	X

RECORD FIELD AND DATA ITEM	CODING AND REMARKS	RECORD POSITION	LENGTH CLASS	SEL RES	IRR/ ING	STBY RES	RET RES
14. Faith Group Code (DoD Std.) (cont'd)	PP = Pentecostal Churches (Excludes Assemblies of God, Church of God (Cleveland, TN), Church of God in Christ, Church of God of Prophecy, Full Gospel, International Church of the Foursquare Gospel, Open Bible Standard Churches, Inc., Pentecostal Church of God, Pentecostal Holiness Church, International, and United Pentecostal Church, International) PS = Open Bible Standard Churches, Inc. PT = Church Of God (Cleveland, TN) PU = United Pentecostal Church International QB = Brethren Churches QF = Friends (Quakers) QQ = European Free Churches (Excludes Brethren Churches, Friends (Quakers), and Schwenkfelder Churches) QS = Schwenkfelder Churches RB = Cumberland Presbyterian Church RC = Congregational Churches RD = Christian Reformed Church in North America RF = Reformed Church in America RG = Churches of God, General Conference RI = Presbyterian Church in America RP = Presbyterian Church (USA) RR = Reformed And Presbyterian Churches (Excludes Christian Reformed Church in North America, Churches of God, General Conference, Congregational Churches, Cumberland Presbyterian Church, Presbyterian Church in America, Presbyterian Church (USA), Reformed Church in America, and United Church of Christ) RU = United Church of Christ SC = First Church of Christ, Scientist (Christian Science) TN = Protestant, no Denominational Preference TO = Protestant, other Churches UU = Unitarian Universalist VA = Asbury Bible Churches VB = Plymouth Brethren VE = Evangelical Covenant Church VF = Evangelical Free Church of America VM = Christian And Missionary Alliance VP = Bible Protestant Church VV = Evangelical Churches (Excludes Asbury Bible Churches, Bible Protestant Church, Christian and Missionary Alliance, Evangelical Covenant Church, Evangelical Free Church of America, and Plymouth Brethren) XC = Iglesia Ni Cristo XJ = Churches of the New Jerusalem XN = New Age Churches XX = Unclassified Religions YW = Wicca (Witchcraft) YY = Magick and Spiritualist ZA = Atheist ZB = Agnostic	110-111	2 A	X	X	X	X

RECORD FIELD AND DATA ITEM	CODING AND REMARKS	RECORD POSITION	LENGTH CLASS	SEL RES	IRR/ING	STBY RES	RET RES
15. U.S. Citizenship Status		112-113	2 A	X	X	X	X
a. U.S. Citizenship Status Code (DoD Std: Person Organization Person Role Code)	The status of a Service member regarding U.S. citizenship. C = U.S. citizen - Citizenship may have been established by birth or naturalization. A = U.S. national - A non-U.S. citizen, owing permanent allegiance to the U.S., who was a resident of American Samoa, Federated States of Micronesia, Marshall Islands, North Mariana Islands, or Palau at the time of its association with the U.S., or was born in one of the above named entities after its association with the U.S. to U.S. national, non-U.S. citizen, parents. N = non-U.S. citizen or national. Z = Unknown	112	1 A	X	X	X	X
b. Filler	Reserved for future use with DoD standard value. Report "not applicable", set I = W.	113	1 A	X	X	X	X
16. U.S. Citizenship Origin Code (DoD Std: Citizen Citizenship Origin Code)	The legal (statutory) origin by which a Service member acquired U.S. status: A = Born within the U.S., Guam, Puerto Rico, or Virgin Islands. B = Born outside the U.S., Guam, Puerto Rico, or Virgin Islands to non-U.S. citizen parents and subsequently became a U.S. citizen when at least one parent became a citizen by naturalization. C = Born outside the U.S., Guam, Puerto Rico, or Virgin Islands to at least one citizen parent. D = Born outside the U.S., Guam, Puerto Rico, or Virgin Islands to non-U.S. citizen parents and subsequently became a U.S. citizen by naturalization. W = Not Applicable Z = Unknown	114	1 A	X	X	X	X
17. Disputed Record Indicator	Indicates if the Service member has filed a statement of disagreement as provided by the Privacy Program (DoD 5400.11-R (reference (d))), regardless of informational item in dispute. 1 = No statement of disagreement filed 2 = A statement of disagreement filed	115	1 N	X	X	X	X

RECORD FIELD AND DATA ITEM	CODING AND REMARKS	RECORD POSITION	LENGTH CLASS	SEL RES	IRR/ ING	STBY RES	RET RES
18. Education Designator		116-119	4 AN	X	X	X	X
a. Education Designator Code	<p>The code that represents a classification of a specific kind of certification pertaining to education</p> <p>1 = Less than high school diploma - status of a Service member who is not currently attending high school and who is neither a high school graduate or an alternate high school credential holder.</p> <p>9 = Currently in high school — status of a Service member who is currently attending high school and is not yet a high school senior.</p> <p>S = High school senior - status of a Service member who is currently attending high school and is a high school senior.</p> <p>M = Credential near completion — status of a Service member who is currently pursuing completion of a high school diploma, test-based equivalency diploma, occupational program certificate, correspondence school diploma, home study diploma, adult education diploma, or high school certificate of attendance.</p> <p>C = Occupational Program Certificate - a certificate or diploma awarded for attending a non-correspondence vocational, technical, or proprietary school for at least six (6) months. A Service member so coded must also have completed 11 years of Regular day school. That is considered an alternate high school credential.</p> <p>7 = Correspondence school diploma - a secondary school diploma or certificate awarded upon completion of correspondence school coursework, regardless of whether the diploma was issued by a correspondence school, a State, or a secondary or post-secondary educational institution. That is considered an alternate high school credential.</p> <p>H = Home study diploma - a secondary school diploma or certificate, typically awarded by a State, based on certification by a parent or guardian that a Service member completed his or her secondary education at home. That is considered an alternate high school credential.</p>	116	1 AN	X	X	X	X

RECORD FIELD AND DATA ITEM	CODING AND REMARKS	RECORD POSITION	LENGTH CLASS	SEL RES	IRR/ ING	STBY RES	RET RES
a. Education Designator Code (cont'd)	<p>B = Adult education diploma — a secondary school diploma awarded on the basis of attending and completing an adult education or internal diploma program, regardless of whether the diploma was issued by a State or by a secondary or post-secondary educational institution. That is considered an alternate high school credential.</p> <p>E = Test-based equivalency diploma - a diploma or certificate of general education development (GED) or other test-based high school equivalency diploma. That includes State-wide testing programs such as the "California High School Proficiency Examination (CHSPE)," whereby, examinees may earn a certificate of competency or proficiency. A State or locally issued secondary school diploma obtained solely on the basis of such equivalency testing is not to be considered a high school diploma. That is considered an alternate high school credential.</p> <p>J = High school certificate of attendance - an attendance-based on high school certificate or diploma. Those are sometimes called certificates of competency or completion, but are based on course completion rather than a test such as the GED or the CHSPE. A State or locally issued secondary school diploma obtained solely on the basis of an attendance credential is not considered a high school diploma. That is considered an alternate high school credential.</p> <p>8 = Completed one semester of college - the status of a Service member who is a non-high school graduate or alternate high school credential holder, attended a college or university, and completed at least 15 semester or 20 quarter hours of college-level credit. Credit earned through testing, for pursuit of adult education, or for high school equivalency preparation is not applicable. For military enlistment processing purposes, a Service member with that status is considered a high school graduate.</p> <p>L = High school diploma - a diploma issued to a Service member who has attended and completed a 12-year or grade day program of classroom instruction; the diploma must be issued from the school where the Service member completed all the program requirements.</p> <p>D = Associate degree - a certificate conferred on completion of a two-year program at a junior college, university, or technical institute.</p> <p>G = Professional nursing diploma - a certificate conferred on completion of a three-year hospital school of nursing program.</p>	116	1 AN	X	X	X	X

RECORD FIELD AND DATA ITEM	CODING AND REMARKS	RECORD POSITION	LENGTH CLASS	SEL RES	IRR/ ING	STBY RES	RET RES
a. Education Designator Code (cont'd)	<p>K = Baccalaureate degree - a certificate conferred on completion of a four-year college program, other than a first professional degree.</p> <p>W = First professional degree - a certificate conferred on completion of the academic requirement for the first degrees awarded in selected professions: Architecture, Certified Public Accountant (CPA), and Doctor of Chiropody (POD. D.), Doctor of Dentistry (D.D.S.), Doctor of Medicine (M.D.), Doctor of Optometry (O.D.), Doctor of Osteopathy (D.O.), Pharmacist, Doctor of Veterinary Medicine (D.V.M.), Bachelor or Doctor of Law (L.L.B. or J.D.), and Bachelor or Doctor of Theology (B.D. or D.D.), Rabbi, or any other first professional degree.</p> <p>N = Master's degree - a certificate conferred on completion of additional academic requirements beyond the baccalaureate or first professional degree but below the doctorate level.</p> <p>R = Post-master's degree - a certificate conferred on completion of additional academic requirements beyond the master's degree level but below the doctorate level.</p> <p>U = Doctorate degree - a certificate conferred on completion of additional academic requirements beyond the master's and post-master's degree, but below the post-doctorate level, excluding honorary degrees and first professional degrees.</p> <p>V = Post-doctorate degree - a certificate conferred in recognition of the highest academic achievement within an academic field, excluding honorary degrees and first professional degrees.</p> <p>Y = None - no recognition given.</p> <p>Z = Unknown</p>	116	1 AN	X	X	X	X
b. Filler	Reserved for future use with DoD standard value. Report "not applicable", set I = WWW.	117-119	3 A	X	X	X	X

RECORD FIELD AND DATA ITEM	CODING AND REMARKS	RECORD POSITION	LENGTH CLASS	SEL RES	IRR/ ING	STBY RES	RET RES
19. Home Mailing Address	Include the present home mailing address for ALL Personnel. Fill first five positions in first line as follows: if not applicable, set I = WWWWW. Use "not applicable" for RCC and/or TRC values of "PJ" and "PK". If unknown, set I = ZZZZZ.	120-222	103 AN	X	X	X	X
a. Street Address	Recipient's street address, post office box number, rural route number and box number, or highway contract route number and box number using the following:						
1. Person USPS Postal Address Primary Text (DoD Std.)	Line 1	120-154	35 AN	X	X	X	X
2. Person USPS Postal Address Secondary Text (DoD Std.)	Line 2	155-189	35 AN	X	X	X	X
b. City (DoD Std: United States Postal Region City Place Name)	The name of the highest level delivery station in a State.	190-209	20 A	X	X	X	X
c. Postal State Abbreviation (DoD Std: United States Postal Region State Code)	Enter ALPHA FIPS PUB 5-2 (STATE) (reference (p)), for the 50 States, the U.S. Related Territories and/or Commonwealths (American Samoa, Federated States Micronesia, Guam, Marshall Islands, North Mariana Islands, Palau, Puerto Rico, Virgin Islands of U.S.), and D.C. Enter "UM" for U.S. Related Territories and/or Commonwealths (Other). Enter ALPHA POSTAL for Army Post Office or Fleet Post Office (APO or FPO). Enter "WW" for foreign countries. AA = Armed Forces Americas, Except Canada AE = Armed Forces Europe, Middle East, and Canada AK = Alaska AL = Alabama AP = Forces Pacific AR = Arkansas AS = Samoa AZ = Arizona CA = California CO = Colorado CT = Connecticut DC = District Of Columbia DE = Delaware FL = Florida	210-211	2 A	X	X	X	X

RECORD FIELD AND DATA ITEM	CODING AND REMARKS	RECORD POSITION	LENGTH CLASS	SEL RES	IRR/ ING	STBY RES	RET RES
c. Postal State Abbreviation (DoD Std: United States Postal Region State Code) (cont'd)	FM = Federated States Of Micronesia GA = Georgia GU = Guam HI = Hawaii IA = Iowa ID = Idaho IL = Illinois IN = Indiana KS = Kansas KY = Kentucky LA = Louisiana MA = Massachusetts MD = Maryland ME = Maine MH = Marshall Islands MI = Michigan MN = Minnesota MO = Missouri MP = Northern Mariana Islands MS = Mississippi MT = Montana NC = North Carolina ND = North Dakota NE = Nebraska NH = New Hampshire NJ = New Jersey NM = New Mexico NV = Nevada NY = New York OH = Ohio OK = Oklahoma OR = Oregon PA = Pennsylvania PR = Puerto Rico PW = Palau RI = Rhode Island SC = South Carolina SD = South Dakota TN = Tennessee TX = Texas UT = Utah VA = Virginia VI = Virgin Islands VT = Vermont WA = Washington WI = Wisconsin WV = West Virginia WY = Wyoming	210-211	2 A	X	X	X	X

RECORD FIELD AND DATA ITEM	CODING AND REMARKS	RECORD POSITION	LENGTH CLASS	SEL RES	IRR/ ING	STBY RES	RET RES
d. Country (DoD Std: Country Code)	<p>Enter "US" for the 50 States, D.C., and for APO and/or FPO. Enter ALPHA FIPS PUB 10-4 (reference (q)), for U.S. Related Territories and/or Commonwealths and Countries.</p> <p>AA = Aruba AC = Antigua And Barbuda AE = United Arab Emirates AF = Afghanistan AG = Algeria AJ = Azerbaijan AL = Albania AM = Armenia AN = Andorra AO = Angola AQ = American Samoa AR = Argentina AS = Australia AT = Ashmore and Cartier Islands AU = Austria AV = Anguilla AY = Antarctica BA = Bahrain BB = Barbados BC = Botswana BD = Bermuda BE = Belgium BF = Bahamas, The BG = Bangladesh BH = Belize BK = Bosnia and Herzegovina BL = Bolivia BM = Burma BN = Benin BO = Belarus BP = Solomon Islands BQ = Navassa Island BR = Brazil BS = Bassas Da India BT = Bhutan BU = Bulgaria BV = Bouvet Island BX = Brunei BY = Burundi CA = Canada CB = Cambodia CD = Chad CE = Sri Lanka CF = Congo CG = Zaire CH = China CI = Chile</p>	212-213	2 A	X	X	X	X

RECORD FIELD AND DATA ITEM	CODING AND REMARKS	RECORD POSITION	LENGTH CLASS	SEL RES	IRR/ ING	STBY RES	RET RES
d. Country (DoD Std: Country Code) (cont'd)	CJ = Cayman Islands CK = Cocos (Keeling) Islands CM = Cameroon CN = Comoros CO = Colombia CQ = Northern Mariana Islands CR = Coral Sea Islands CS = Costa Rica CT = Central African Republic CU = Cuba CV = Cape Verde CW = Cook Islands CY = Cyprus DA = Denmark DJ = Djibouti DO = Dominica DQ = Jarvis Island DR = Dominican Republic EC = Ecuador EG = Egypt EI = Ireland EK = Equatorial Guinea EN = Estonia ER = Eritrea ES = El Salvador ET = Ethiopia EU = Europa Island EZ = Czech Republic FG = French Guiana FI = Finland FJ = Fiji FK = Falkland Islands (Islas Malvinas) FM = Federated States of Micronesia FO = Faroe Islands FP = French Polynesia FQ = Baker Island FR = France FS = French Southern and Antarctic Lands GA = Gambia, The GB = Gabon GG = Georgia GH = Ghana GI = Gibraltar GJ = Grenada GK = Guernsey GL = Greenland GM = Germany	212-213	2 A	X	X	X	X

RECORD FIELD AND DATA ITEM	CODING AND REMARKS	RECORD POSITION	LENGTH CLASS	SEL RES	IRR/ ING	STBY RES	RET RES
d. Country (DoD Std: Country Code) (cont'd)	GO = Glorioso Islands GP = Guadeloupe GQ = Guam GR = Greece GT = Guatemala GV = Guinea GY = Guyana GZ = Gaza Strip HA = Haiti HK = Hong Kong HM = Heard Island and McDonald Islands HO = Honduras HQ = Howland Island HR = Croatia HU = Hungary IC = Iceland ID = Indonesia IM = Man, Isle Of IN = India IO = British Indian Ocean Territory IP = Clipperton Island IR = Iran IS = Israel IT = Italy IV = Cote D'ivoire IZ = Iraq JA = Japan JE = Jersey JM = Jamaica JN = Jan Mayen JO = Jordan JQ = Johnston Atoll JU = Juan De Nova Island KE = Kenya KG = Kyrgyzstan KN = Korea, Democratic People's Republic of KQ = Kingman Reef KR = Kiribati KS = Korea, Republic of KT = Christmas Island KU = Kuwait KZ = Kazakhstan LA = Laos LE = Lebanon LG = Latvia LH = Lithuania LI = Liberia LO = Slovakia LQ = Palmyra Atoll LS = Liechtenstein LT = Lesotho LU = Luxembourg LY = Libya	212-213	2 A	X	X	X	X

RECORD FIELD AND DATA ITEM	CODING AND REMARKS	RECORD POSITION	LENGTH CLASS	SEL RES	IRR/ ING	STBY RES	RET RES
d. Country (DoD Std: Country Code) (cont'd)	MA = Madagascar MB = Martinique MC = Macau MD = Moldova MF = Mayotte MG = Mongolia MH = Montserrat MI = Malawi MK = Macedonia ML = Mali MN = Monaco MO = Morocco MP = Mauritius MQ = Midway Islands MR = Mauritania MT = Malta MU = Oman MV = Maldives MW = Montenegro MX = Mexico MY = Malaysia MZ = Mozambique NC = New Caledonia NE = Niue NF = Norfolk Island NG = Niger NH = Vanuatu NI = Nigeria NL = Netherlands NO = Norway NP = Nepal NR = Nauru NS = Suriname NT = Netherlands Antilles NU = Nicaragua NZ = New Zealand PA = Paraguay PC = Pitcairn Islands PE = Peru PF = Paracel Islands PG = Spratly Islands PK = Pakistan PL = Poland PM = Panama PO = Portugal PP = Papua New Guinea	212-213	2 A	X	X	X	X

RECORD FIELD AND DATA ITEM	CODING AND REMARKS	RECORD POSITION	LENGTH CLASS	SEL RES	IRR/ ING	STBY RES	RET RES
d. Country (DoD Std: Country Code) (cont'd)	PS = Trust Territory of The Pacific Islands (Palau) PU = Guinea-Bissau QA = Qatar RE = Reunion RM = Marshall Islands RO = Romania RP = Philippines RQ = Puerto Rico RS = Russia RW = Rwanda SA = Saudi Arabia SB = St. Pierre and Miquelon SC = St. Kitts and Nevis SE = Seychelles SF = South Africa SG = Senegal SH = St. Helena SI = Slovenia SL = Sierra Leone SM = San Marino SN = Singapore SO = Somalia SP = Spain SR = Serbia ST = St. Lucia SU = Sudan SV = Svalbard SW = Sweden SX = South Georgia and The South Sandwich Islands SY = Syria SZ = Switzerland TD = Trinidad and Tobago TE = Tromelin Island TH = Thailand TI = Tajikistan TK = Turks and Caicos Islands TL = Tokelau TN = Tonga TO = Togo TP = Sao Tome and Principe TS = Tunisia TU = Turkey TV = Tuvalu TW = Taiwan TX = Turkmenistan TZ = Tanzania UG = Uganda UK = United Kingdom UP = Ukraine	212-213	2 A	X	X	X	X

RECORD FIELD AND DATA ITEM	CODING AND REMARKS	RECORD POSITION	LENGTH CLASS	SEL RES	IRR/ ING	STBY RES	RET RES
d. Country (DoD Std: Country Code) (cont'd)	US = United States UV = Burkina UY = Uruguay UZ = Uzbekistan VC = St. Vincent and The Grenadines VE = Venezuela VI = British Virgin Islands VM = Vietnam VQ = Virgin Islands VT = Vatican City WA = Namibia WE = West Bank WF = Wallis And Futuna WI = Western Sahara WQ = Wake Island WS = Western Samoa WZ = Swaziland YM = Yemen ZA = Zambia ZI = Zimbabwe	212-213	2 A	X	X	X	X
e. Postal ZIP Code	Enter postal Zone Improvement Plan (ZIP) code (reference (r)). Enter the nine-digit ZIP code as follows:						
1. United States Postal Region Zip Identifier (DoD Std.)	If available, enter the first five digits. If not applicable, set I = WWWWW, if unknown, set I = ZZZZZ.	214-218	5 AN	X	X	X	X
2. United States Postal Region Subdivision Zip Add On Identifier (DoD Std.)	If available, enter the last four digits. If not available, enter zeros.	219-222	4 AN	X	X	X	X
20. Date Home Mailing Address Last Reported	The date of the Service member's last reported home mailing address. ENTER: Year, Month, and Day (YYYYMMDD). Use "not applicable" for RCC and/or TRC values of "PJ" and "PK".	223-230	8 N	X	X	X	X
21. Mailing Address Status Indicator	1 = Undeliverable and/or not locatable (include postmaster's reports of death) 2 = Restricted mailing (no bulk) 3 = Restricted mailing (foreign address - special handling) 4 = Overseas address 5 = APO or FPO 6 = Not Applicable 7 = Other good address (other than those above) 9 = Unknown Use "not applicable" for RCC and/or TRC values of "PJ" and "PK".	231	1 N	X	X	X	X

RECORD FIELD AND DATA ITEM	CODING AND REMARKS	RECORD POSITION	LENGTH CLASS	SEL RES	IRR/ ING	STBY RES	RET RES
22. SSN of Military Spouse of a Service Member	Enter nine numeric digits omitting hyphens for the SSN of the Service member's lawful wife or husband who is a member of the Armed Forces including Active, Reserve, Guard, and Retired. If not applicable, set I = 6666666666. Use "not applicable" for RCC and/or TRC values of "PJ" and "PK". If unknown, set I = 9999999999.	232-240	9 N	X	X	X	X
23. Dependents, Number of	The number of persons for whom the Service member provides support. If not applicable, set I = 66. Use "not applicable" for RCC and/or TRC values of "PJ" and "PK". If unknown, set I = 99.	241-242	2 N	X	X	X	
24. Civilian Occupation	REPORTING REQUIREMENT SHALL BE EFFECTIVE WITH THE PUBLISHING OF THE NEW OFFICE OF MANAGEMENT AND BUDGET (OMB) 1998 Standard Occupation Codes. OMB SOC's shall be used as the standard for Civilian Occupation.	243-254	12 AN	X	X	X	X
a. Filler	Reserved for future use. Report "not applicable", set I = W.	243-245	3 AN	X	X	X	X X
b. Civilian Occupation Code	Enter six characters indicating the current civilian occupation held by a Service member. (Left justify) If not applicable, set I = WWWWWW. Use "not applicable" for RCC and/or TRC values of "PJ" and "PK". If unknown, set I = ZZZZZZ.	246-251	6 AN	X	X	X	X
c. Filler	Reserved for future use. Report "not applicable", set I = W.	252-254	3 AN	X	X	X	X
25. Filler	Reserved for future use. Report "not applicable", set I = W.	255-267	13 A				

RECORD FIELD AND DATA ITEM	CODING AND REMARKS	RECORD POSITION	LENGTH CLASS	SEL RES	IRR/ ING	STBY RES	RET RES
3. MILITARY PROFILE							
26. Date of Initial Entry into Uniformed Service (DIEUS)	<p>The date a Service member was first appointed, enlisted, or conscripted into any Uniformed Service of the United States (Active or RC). That date is fixed and is not adjusted for breaks in service. That includes:</p> <ul style="list-style-type: none"> - Enlistment as a Reservist in the Senior ROTC Program, or as a scholarship cadet or midshipman under 10 U.S.C. 2107 or 2107(a), enlistment under 10 U.S.C. 12103(d) (reference (b)) - Enlistment in the AC DEP, and entrance as a cadet or midshipman at the United States Military Academy (USMA), the United States Naval Academy (USNA), the United States Air Force Academy (USAFA), and the United States Coast Guard Academy (USCGA) - Excludes the United States Merchant Marine Academy (USMMA) <p>ENTER: Year, Month, and Day (YYYYMMDD). If not applicable, set I = 66666666. Use "not applicable" for RCC and/or TRC values of "PJ" and "PK". If unknown, set I = 99999999.</p>	268-275	8 N	X	X	X	X
27. Date of Initial Entry into Reserve Forces (DIERF)	<p>The date a Service member affiliates or enlists in any RC (Non-extended active duty (EAD)) for the first time. That date is fixed and is not adjusted for breaks in RC service. That does not include time in the AC DEP, the ROTC, or the Professional Appointment Program.</p> <p>ENTER: Year, Month, and Day (YYYYMMDD). If not applicable, set I = 66666666. Use "not applicable" for RCC and/or TRC values of "PJ" and "PK". If unknown, set I = 99999999.</p>	276-283	8 N	X	X	X	X
28. Pay Entry Base Date (PEBD)	<p>Pay Entry Base Date is a computed date that represents the date when all creditable service for pay purposes (37 U.S.C. 205 (reference (s))) would have begun if it were continuous to the present. It incorporates all service in any of the Uniformed Services of the U.S., active and inactive, officer and enlisted. ENTER: Year, Month, and Day (YYYYMMDD). If unknown, set I = 99999999. RE: DoD Financial Management Regulation (FMR) Vol. 7 (reference (t)).</p>	284-291	8 N	X	X	X	X

RECORD FIELD AND DATA ITEM	CODING AND REMARKS	RECORD POSITION	LENGTH CLASS	SEL RES	IRR/ ING	STBY RES	RET RES
29. Means of Initial Entry into Military Service for Enlisted Members	Designates the initial entry into the United States Armed Forces, as an enlisted Service member. The data is intended to be a permanent record entry and should only change if an error is found. Use "not applicable" for RCC and/or TRC values of "PJ" and "PK". A = Induction (any Service) B = Voluntary enlistment in a Regular component C = Voluntary enlistment in a RC for service in a Regular component DEP, any Service, under 10 U.S.C. 12103 or, after November 1989, 10 U.S.C. 513 (reference (b)). D = Voluntary enlistment in RC, any Service, under Section 511 of reference (b). Excludes the DEP. W = Not Applicable X = Other Z = Unknown	292	1 A	X	X	X	
30. Source of Initial Commission and/or Appointment		293-294	2 AN	X	X	X	X
a. Source of Initial Commission for a Commissioned Officer	The Accession Program source of officer's original initial commission. Once recorded, the entry should not change except for corrections. A = Academy graduate, USMA B = Academy graduate, USNA C = Academy graduate, USAFA D = Academy graduate, USCGA E = Academy graduate, USMMA F = ANG Academy of Military Sciences G = ROTC and/or Naval Reserve Officer Training Corps (NROTC) (scholarship) H = ROTC and/or NROTC (non-scholarship) J = Officer Candidate School (OCS) and/or Aviation Officer Candidate School (AOCS) and/or Officer Training School (OTS) and/or PLC K = Aviation Cadet L = National Guard State OCS M = Direct appointment (professional - medical, dental, lawyer, chaplain, etc.) N = Direct appointment (all others, includes Navy limited duty officer) P = Aviation training program (exclusive of OCS, AOCS, OTS, and PLC) W = Not Applicable X = Other Z = Unknown	293	1 A	X	X	X	X

RECORD FIELD AND DATA ITEM	CODING AND REMARKS	RECORD POSITION	LENGTH CLASS	SEL RES	IRR/ING	STBY RES	RET RES
b. Source of Initial Appointment for a Warrant Officer	Method by which a Service member was initially appointed a warrant officer or commissioned warrant officer. 1 = Appointment as a warrant officer 2 = Appointment as a commissioned warrant officer 3 = Appointment as an aviation warrant officer 6 = Not Applicable 8 = Other 9 = Unknown	294	1 N	X	X	X	X
31. Initial Appointment Date		295-318	24 N	X	X	X	X
a. Date of Initial Appointment for a Commissioned Officer	Actual date of acceptance of initial commission of an officer. That does not include constructive credit awarded. Excludes commissioned warrant officers. ENTER: Year, Month, and Day (YYYYMMDD). If not applicable, set I = 66666666. If unknown, set I = 99999999.	295-302	8 N	X	X	X	X
b. Date of Initial Appointment for a Warrant Officer	Actual date of acceptance of initial appointment to warrant officer. ENTER: Year, Month, and Day (YYYYMMDD). If not applicable, set I = 66666666. If unknown, set I = 99999999.	303-310	8 N	X	X	X	X
c. Date of Initial Appointment for a Commissioned Warrant Officer	Actual date of acceptance of initial commission to a warrant officer. ENTER: Year, Month, and Day (YYYYMMDD). If not applicable, set I = 66666666. If unknown, set I = 99999999.	311-318	8 N	X	X	X	X
32. Prior Service Status Indicator (Regular)	At point of latest accession to current component, report if the Service member has had prior service in the regular component of any Armed Force for 180 continuous days or more. Use "not applicable" for RCC and/or TRC values of "PJ" and "PK". Y = Yes N = No W = Not Applicable Z = Unknown	319	1 A	X	X	X	
33. Prior Service Status Indicator (Selected Reserve)	At point of latest accession to current component, report if the Service member has previously been a member of the Selected Reserve of any Armed Force during which period the Service member completed basic training or its equivalent. Y = Yes N = No W = Not Applicable Z = Unknown	320	1 A	X	X	X	

RECORD FIELD AND DATA ITEM	CODING AND REMARKS	RECORD POSITION	LENGTH CLASS	SEL RES	IRR/ ING	STBY RES	RET RES
34. Length (Years) of Current Selected Reserve Agreement and/or Service Commitment	<p>The intent of this record field is to capture information on Service members that have incurred a specific obligation to serve in the Selected Reserve. For enlisted Service members this period may coincide with the period of enlistment in the Reserve or be for a shorter period. For officers and warrant officers this agreement may be made to qualify for educational assistance under the Montgomery GI Bill, etc. All non-prior service enlistees shall have a specific Selected Reserve Agreement.</p> <p><u>Code</u> <u>Selected Reserve</u> <u>Term (Years)</u></p> <p>A 0 = No specific obligation.</p> <p>B 1</p> <p>C 2</p> <p>D 3</p> <p>E 4</p> <p>F 5</p> <p>G 6</p> <p>H 7</p> <p>J 8</p> <p>Z Unknown</p>	321	1 A	X			
35. Active Duty Start Date	Report the date on which the Service member starts duty for 31, or more, consecutive days, thereby becoming eligible for full AD benefits. Include Service members that have been activated under Chapter 39 of reference (b). ENTER: Year, Month, and Day (YYYYMMDD). If not applicable, set I = 66666666. Use "not applicable" for RCC and/or TRC values of "PJ" and "PK". If unknown, set I = 99999999.	322-329	8 N	X	X	X	X
36. Active Duty Stop Date	Report the ending date on which the Service member will have terminated duty for 31, or more, consecutive days, thereby ending eligibility for full AD benefits. Report also for Service members affected by activation under Chapter 39 of reference (b). ENTER: Year, Month, and Day (YYYYMMDD). If an indefinite tour, set I = 55555555. If not applicable, set I = 66666666. Use "not applicable" for RCC and/or TRC value of "PJ". If unknown, set I = 99999999.	330-337	8 N	X	X	X	X
37. Date of Expiration of Enlistment in the Ready Reserve	The constructed date on which a Service member's period of service in the Ready Reserve, incurred through contractual provisions, expires. ENTER: Year, Month, and Day (YYYYMMDD). If an indefinite tour, set I = 55555555. If not applicable, set I = 66666666. If unknown, set I = 99999999.	338-345	8 N	X	X		

RECORD FIELD AND DATA ITEM	CODING AND REMARKS	RECORD POSITION	LENGTH CLASS	SEL RES	IRR/ING	STBY RES	RET RES
38. Effective Date of Current Enlistment, Reenlistment, or Extension of Enlistment Agreement	Reporting requirement applies to enlisted personnel. Report effective date. ENTER: Year, Month, and Day (YYYYMMDD). If not applicable, set I = 66666666. Use "not applicable" for RCC and/or TRC value "PJ". If unknown, set I = 99999999.	346-353	8 N	X	X	X	
39. Date of Expiration of Selected Reserve Obligation	Report the expiration of a Service member's Selected Reserve obligation. ENTER: Year, Month, and Day (YYYYMMDD). If an indefinite tour, set I = 55555555. If not applicable, set I = 66666666. If unknown, set I = 99999999.	354-361	8 N	X			
40. Date of Rank	The date that establishes the relative seniority of an officer or enlisted Service member among others who possess the same grade. ENTER: Year, Month, and Day (YYYYMMDD). If not applicable, set I = 66666666. If unknown, set I = 99999999.	362-369	8 N	X	X		
41. Pay Grade, Uniformed Services		370-374	5 AN	X	X	X	X
a. Pay Grade, Uniformed Services Code (DoD Std: Pay Plan Code)	The code that represents a schedule for monetary compensation. The values are: ME = Enlisted (includes Officer Candidate School Students) MW = Warrant Officer MO = Commissioned Officer	370-371	2 A	X	X	X	X
b. Pay Plan Grade (DoD Std: Pay Plan Grade Ordinal Identifier)	The identifier that represents a sequential level within a schedule for monetary compensation.	372-373	2 N	X	X	X	X
c. Filler	Reserved for future use. Report "not applicable", set I = W.	374	1 A	X	X	X	X
42. Total Days Active Federal Military Service	Enter the total number of days of active Federal military service to include AD, temporary tours of active duty (TTAD), ADT, annual training (AT), active duty for special work (ADSW), and AD for support. Reporting for AGR personnel is optional. If not applicable, set I = 66666. Use "not applicable" for RCC and/or TRC values of "PJ" and "PK". If unknown, set I = 99999.	375-379	5 N	X	X	X	X

RECORD FIELD AND DATA ITEM	CODING AND REMARKS	RECORD POSITION	LENGTH CLASS	SEL RES	IRR/ING	STBY RES	RET RES
43. Date of Expiration of Statutory Military Service Obligation (MSO)	The date a Service member has completed or will complete a period of service required by statute. (The date of expiration of a Service member's statutory MSO). ENTER: Year, Month, and Day (YYYYMMDD). If not applicable, set I = 66666666. Use "not applicable" for RCC and/or TRC values of "PJ" and "PK". If unknown, set I = 99999999.	380-387	8 N	X	X	X	
44. Military Aeronautical Rating	Applicable to both officer and enlisted Service members in aeronautical service. The code defines the Service member's aeronautical rating for Military Services. Use "not applicable" for RCC and/or TRC values of "PJ" and "PK". A = Astronaut B = Fixed wing pilot C = Rotary wing pilot D = Fixed and rotary wing pilot E = Navigator and/or weapons system F = Observer G = Flight surgeon H = Crew member (other) J = Non-crew member K = Naval flight officer L = Student aviator W = Not Applicable Z = Unknown	388	1A	X	X		
45. Career Management Field (CMF), Enlisted	Report for Army National Guard and Army Reserve. If not applicable, set I = 66. If unknown, set I = 99.	389-390	2 N	X	X	X	X
46. Service Occupation Code (Primary)	Enter up to eight most significant characters indicating the primary military skill held by the Service member. Include a prefix or suffix only if space permits. Report: - Army enlisted Military Occupational Skill (MOS), skill level, Special Qualification Identifier (SQI), Additional Skill Identifier (ASI); Army warrant officer MOS, SQI and ASI; Army officer Area of Concentration (AOC) and next four characters. - Navy enlisted rating and/or primary Navy Enlisted Classification (NEC); Navy Officer Designator and primary subspecialty. - Marine Corps MOS. - Air Force AFSC. - Coast Guard enlisted rating and qualification code and Coast Guard officer experience indicator. (Left justify) If not applicable, set I = WWWWWWWW. Use "not applicable" for RCC and/or TRC values of "PJ" and "PK". If unknown, set I = ZZZZZZZZ.	391-398	8 AN	X	X	X	X

RECORD FIELD AND DATA ITEM	CODING AND REMARKS	RECORD POSITION	LENGTH CLASS	SEL RES	IRR/ ING	STBY RES	RET RES
47. Service Occupation Code (Secondary)	<p>Enter up to eight most significant characters indicating the secondary military skill held by the Service member. Include a prefix or suffix only if space permits. Report:</p> <ul style="list-style-type: none"> - Army enlisted MOS, skill level, SQI and ASI; Army warrant officer MOS, SQI, and ASI; Army officer AOC and next four characters. - Navy enlisted rating and secondary NEC, Navy officer secondary subspecialty. - Marine Corps MOS. - Air Force AFSC. - Coast Guard enlisted rating and qualification code and Coast Guard officer experienced indicator. <p>(Left justify) If not applicable, set I = WWWWWWWW. Use "not applicable" for RCC and/or TRC values of "PJ" and "PK". If unknown, set I = ZZZZZZZZ.</p>	399-406	8 AN	X	X	X	X
48. Basic Branch or Specialty (Officer Only)	<p>Reporting for ANG and Army Reserve Use "not applicable" for RCC and/or TRC values of "PJ" and "PK".</p> <p>AD = Air Defense Artillery AG = Adjutant General's Corps AN = Army Nurse Corps AR = Armor AV = Aviation CH = Chaplain CM = Chemical Corps CA = Civil Affairs DE = Dental Corps DL = Delayed Entry (Includes Assignment Delay) EN = Corps of Engineers FA = Field Artillery FI = Finance Corps GO = General Officer IN = Infantry JA = Judge Advocate General's Corps MC = Medical Corps MI = Military Intelligence MP = Military Police Corps MS = Medical Service Corps OD = Ordnance Corps QM = Quartermaster Corps SC = Signal Corps SF = Special Forces SP = Army Medical Specialist Corps SS = Staff Specialist</p>	407-408	2 A	X	X	X	

RECORD FIELD AND DATA ITEM	CODING AND REMARKS	RECORD POSITION	LENGTH CLASS	SEL RES	IRR/ ING	STBY RES	RET RES
48. Basic Branch or Specialty (Officer Only) (cont'd)	TC = Transportation Corps VC = Veterinary Corps WO = Warrant Officer WW = Not Applicable ZZ = Unknown Reporting for all other RCs. AN = Nurse CE = Civil Engineer Corps CH = Chaplain DE = Dentist JA = Judge Advocate LI = Line (unrestricted) LL = Limited duty officer (in support of the unrestricted line) LR = Limited duty officer (in support of the restricted line) LS = Limited duty officer (in support of the Staff Corps) MC = Medical Corps MI = Military intelligence MS = Medical Service Corps PC = Supply Corps PS = Prospective Staff Corps (unrestricted line) RL = Restricted line (less Military intelligence) SP = Medical Specialist (Air Force: Biomedical Science Corps) VC = Veterinarian WL = Warrant Officer (in support of the unrestricted line) WS = Warrant officer (in support of the restricted line) WW = Not Applicable ZZ = Unknown	407-408	2 A	X	X	X	
49. Professional Military Education Level		409-418	10 AN	X	X	X	
a. Basic Professional Military Education Level Code	The highest level of military education completed by an officer in residency, seminar, or correspondence. Use "not applicable" for RCC and/or TRC values of "PJ" and "PK". 1 = <u>Senior Service School</u> - includes: National War College Industrial College of the Armed Forces Army War College Navy War College, Advanced Study and Naval Warfare (British) Royal College of Defense Studies	409	1 N	X	X	X	

RECORD FIELD AND DATA ITEM	CODING AND REMARKS	RECORD POSITION	LENGTH CLASS	SEL RES	IRR/ING	STBY RES	RET RES
a. Basic Professional Military Education Level Code(cont'd)	<p>1 = <u>Senior Service School</u> (cont'd)</p> <p>North Atlantic Treaty Organization (NATO) Defense College</p> <p>Art of War Studies (Quantico)</p> <p>Canadian National Defense College</p> <p>Canadian Seminar in Foreign Policy, Department of State (DoS)</p> <p>Inter-American Defense College</p> <p>Air War College</p> <p>2 = <u>Intermediate Service School</u> - includes:</p> <p>Air Command and Staff College</p> <p>Army Command and General Staff College</p> <p>Naval War College, Command and Staff</p> <p>Naval War College, Command and Staff Interim Course</p> <p>Marine Corps Command and Staff College</p> <p>Spanish Naval War College</p> <p>French Naval War College</p> <p>Royal Naval Command and Staff College</p> <p>Royal Air Force Staff College</p> <p>Japanese Command and Staff College</p> <p>German General Staff College</p> <p>Indian National Defense Service Staff College</p> <p>3 = <u>Skill Progression School</u> - includes:</p> <p>Army Advanced Branch School</p> <p>Marine Corps Amphibious Warfare Course</p> <p>Air Force Squadron Officer School</p> <p>Combined arms and Services Staff School</p>	409	1 N	X	X	X	

RECORD FIELD AND DATA ITEM	CODING AND REMARKS	RECORD POSITION	LENGTH CLASS	SEL RES	IRR/ING	STBY RES	RET RES
a. Basic Professional Military Education Level Code (cont'd)	4 = Initial Skill - includes: Army Basic Course Marine Corps Basic School Navy Warfare Specialty Training 6 = Not Applicable 8 = None 9 = Unknown	409	1 N	X	X	X	
b. Joint Professional Military Education Level	The highest level of joint professional military education completed by an officer. Use "not applicable" for RCC and/or TRC values of "PJ" and "PK". A = <u>Advanced</u> - Joint Professional Military Education — includes: Industrial College of the Armed Forces National War College Armed Forces Staff College (Joint and Combined Warfighting School)	410	1 A	X	X	X	
b. Joint Professional Military Education Level (cont'd)	A = <u>Advanced</u> - Joint Professional Military Education — (cont'd) Armed Forces Staff College (Joint and Combined Staff Officer School) B = <u>Intermediate</u> - (Reporting to begin in the year 2000) RC Joint Officer School C = <u>Initial</u> - Joint Professional Military Education — includes: Air War College Army War College College of Naval Warfare Marine Corps War College Air Command and Staff College Army Command and General Staff College College of Naval Command and Staff Marine Corps Command and Staff College Naval Post-Graduate School W = Not Applicable Y = None Z = Unknown	410	1 A	X	X	X	
c. Joint Professional Military Education Level Completion Date	Enter the date that a Service member completes the most current level of joint professional military education. ENTER: Year, Month, and Day (YYYYMMDD). If not applicable, set I = 66666666. Use "not applicable" for RCC and/or TRC value of "PJ". If unknown, set I = 99999999.	411-418	8 N	X	X	X	

RECORD FIELD AND DATA ITEM	CODING AND REMARKS	RECORD POSITION	LENGTH CLASS	SEL RES	IRR/ING	STBY RES	RET RES
50. Command Status of Commissioned Officer	The status applies to all commissioned officers that are qualified to serve as a unit commander regardless of administrative and/or function pay. 1 = Currently in command of a unit 2 = Previously commanded a unit 3 = Never commanded a unit 6 = Not Applicable 9 = Unknown	419	1 N	X	X	X	
51. Armed Forces Qualification Test (AFQT) Percentile Score (Enlisted Only)	Report AFQT percentile score, or equivalent. If the score on a classification test is available instead, convert classification test score to an AFQT percentile score and provide a description of the conversion method. Convert percentile scores of 00 to 99. If not applicable, set I = WW. If unknown, set I = ZZ.	420-421	2 AN	X	X	X	
52. Date Assigned a. Standby Reserve b. Retired Reserve	The calendar date a Service member was assigned to a Reserve Category in the Inactive Standby Reserve (10 U.S.C. 1209, reference (b)). ENTER: Year, Month, and Day (YYYYMMDD). If not applicable, set I = 66666666. If unknown, set I = 99999999. The calendar date a Service member was assigned to any Reserve Category in the Retired Reserve. ENTER: Year, Month, and Day (YYYYMMDD). If not applicable, set I = 66666666. If unknown, set I = 99999999.	422-437 422-429 430-437	16 N 8 N 8 N			X X	X X
53. Expiration Date of the Voluntary Separation Incentive (VSI), Special Separation Benefits (SSB), and Involuntary Separation Pay (ISP)	Provide the expiration date of the Reserve obligation under VSI or of the Ready Reserve obligation under SSB and/or ISP. ENTER: Year, Month, and Day (YYYYMMDD). If not applicable, set I = 66666666. If unknown, set I = 99999999.	438-445	8 N	X	X	X	
54. Officer Mandatory Removal Date	Enter the date that a Service member must be removed from active status due to mandatory service, grade, and age criteria. ENTER: Year, Month, and Day (YYYYMMDD). If day is unknown, enter "99". If not applicable, set I = 66666666. Use "not applicable" for RCC and/or TRC values of "PJ" and "PK". If unknown, set I = 99999999.	446-453	8 N	X	X	X	

RECORD FIELD AND DATA ITEM	CODING AND REMARKS	RECORD POSITION	LENGTH CLASS	SEL RES	IRR/ ING	STBY RES	RET RES
55. Separation Incentive Benefit Pay Indicator (Active to Reserve)	To account for benefits received by AC member transferred to the RC under the Voluntary or Involuntary Separation Program. V = VSI (Section 1175 of reference (b)) S = SSB (Section 1174a of reference (b)) P = ISP (Section 1174 of reference (b)) W = Not Applicable	454	1 A	X	X	X	
56. Separation Incentive Benefits and/or Pay Indicator (Reserve Transition Assistance Program)	To account for benefits received by RC members under the Reserve transition program. R = Special Separation Pay (involuntary separation) V = Special Separation Pay (voluntary separation) Q = Early Qualification for retired pay at age 60 (involuntary separation) E = Early Qualification for retired pay at age 60 (voluntary separation) L = Separation pay (6-15 years of service) M = Early Qualification for Reserve Retirement-Medically Disqualified Members of the Selected Reserve W = Not Applicable X = Other Z = Unknown	455	1 A	X	X	X	
57. Reserve Component Accumulated Total Creditable Retirement Points Earned Last Retirement Year	Enter total RC retirement points (to be used in the retirement calculations) earned by a Service member during the most recently completed retirement and/or retention year as of the end of the fiscal year (FY) (Chapter 1223 of reference (b)). Reporting for AGR personnel is optional. If not applicable, set I = 666. Use "not applicable" for RCC and/or TRC values of "PJ" and "PK". If unknown, set I = 999.	456-458	3 N	X	X	X	

RECORD FIELD AND DATA ITEM	CODING AND REMARKS	RECORD POSITION	LENGTH CLASS	SEL RES	IRR/ ING	STBY RES	RET RES
58. Reserve Component Total Number of Accumulated Paid Points Earned This Year	Enter total RCs paid points earned by the Service member during the most recently completed retirement and/or retention year, as of the end of the FY. "Paid" refers to any point for which the Service member received basic pay or pay for IDT, whether creditable or not creditable toward retirement (Chapter 1223 of reference (b)). Reporting for AGR is optional. If not applicable, set I = 666. Use "not applicable" for RCC and/or TRC values of "PJ" and "PK". If unknown, set I = 999.	459-461	3 N	X	X	X	
59. Reserve Component Total Number of Accumulated Creditable Points Earned During Career Toward Retirement	Enter RC career total points earned by a Service member creditable toward retirement through the most recently completed retirement and/or retention year, as of the end of the FY (Chapter 1223 of reference (b)). Reporting for AGR personnel is optional. If not applicable, set I = 66666. Use "not applicable" for RCC and/or TRC values of "PJ" and "PK". If unknown, set I = 99999.	462-466	5 N	X	X	X	X
60. Notification of Eligibility for Military Retirement Pay Indicator	Indicates that a Service member has, or has not, been issued notification of eligibility for retired pay on completion of all requirements by Section 12731(d) of reference (b) and DoD Instruction 1200.15 (reference (u)). Reporting for AGR personnel is optional. The synonymous name is "20-year letter indicator." Use "not applicable" for RCC and/or TRC values of "PJ" and "PK". 0 = Notification of eligibility for retired pay not issued 1 = Notification of eligibility for retired pay issued 6 = Not Applicable 9 = Unknown	467	1 N	X	X	X	X
61. Number of Years Creditable for Reserve Retirement	Enter number of years creditable toward Reserve retirement; e.g., 50 points, or more, for a satisfactory year, under Section 12731 of reference (b). Reporting for AGR personnel is optional. If not applicable, set I = 66. Use "not applicable" for RCC and/or TRC values of "PJ" and "PK". If unknown, set I = 99.	468-469	2 N	X	X	X	X
62. Filler	Reserved for future use. Report "not applicable", set I = W.	470-494	25 A				

RECORD FIELD AND DATA ITEM	CODING AND REMARKS	RECORD POSITION	LENGTH CLASS	SEL RES	IRR/ ING	STBY RES	RET RES
4. ASSIGNMENT							
63. Assigned Military Unit Designator (Unit Identification Code (UIC))	Enter UIC of unit to which Service member is assigned. (Marine Corps to submit Reporting Unit Code (RUC) and Monitored Command Code (MCC), Air Force to submit Personnel Accounting System (PAS) Code, Army to submit six (6) position UIC.) An IMA shall carry the code of the unit to which they are assigned. If not applicable, set I = WWWWWWWW. If unknown, set I = ZZZZZZZZ.	495-502	8 AN	X			
64. Assigned Unit Location		503-515	13 AN	X			
a. Postal State Abbreviation (DoD Std: United States Postal Region State Code)	Enter ALPHA FIPS PUB 5-2 (STATE) (reference (p)), for the 50 States, the U.S. Related Territories and/or Commonwealths (American Samoa, Federated States Micronesia, Guam, Marshall Islands, North Mariana Islands, Palau, Puerto Rico, Virgin Islands of U.S.), and D.C. Enter "UM" for U.S. Related Territories and/or Commonwealths (Other). Enter ALPHA POSTAL for APO or FPO. Enter "WW" for foreign countries. See record field 19c. for a listing of the code values.	503-504	2 A	X			
b. Country (DoD Std: Country Code)	Enter "US" for the 50 States, D.C., and for APO or FPO. Enter ALPHA FIPS PUB 10-4 (reference (q)), for U.S. Related Territories and/or Commonwealths and Countries. See record field 19d. for a listing of the code values.	505-506	2 A	X			
c. Postal ZIP Code	Enter postal Zone Improvement Plan (ZIP) code (reference (r)). Enter the nine-digit ZIP code as follows:						
1. United States Postal Region Zip Identifier (DoD Std.)	If available, enter the first five digits. If not applicable, set I = WWWWW, if unknown, set I = ZZZZZ.	507-511	5 AN	X			
2. United States Postal Region Subdivision Zip Add On Identifier (DoD Std.)	If available, enter the last four digits. If not available, enter zeros.	512-515	4 AN	X			
65. Duty Military Unit Designator Unit Identification Code (UIC)	Enter UIC of unit where Service member is actually performing duty. IMAs shall carry the code of the unit where they perform duty or training. (Marine Corps to submit RUC and MCC, Air Force to submit PAS code, Army to submit six position UIC). If not applicable, set I = WWWWWWWW. If unknown, set I = ZZZZZZZZ.	516-523	8 AN	X			

RECORD FIELD AND DATA ITEM	CODING AND REMARKS	RECORD POSITION	LENGTH CLASS	SEL RES	IRR/ING	STBY RES	RET RES
66. Service Occupation Code (Duty)	<p>Enter up to eight most significant characters indicating the military skill of the mobilization position occupied by the Service member. Include a prefix or suffix only if space permits. Report:</p> <ul style="list-style-type: none"> - Army enlisted MOS, skill level, SQI and ASI; warrant officer MOS, SQI and ASI; officer AOC and next four characters. - Navy enlisted distribution rating and NEC, Navy Officer Billet Code (NOBC) primary and secondary. - Marine Corps Billet Military Occupational Skill (BMOS). - Air Force AFSC Coast Guard enlisted rating and qualification code and officer experience indicator. <p>(Left justify). If not applicable, set I = WWWWWWWW. Use "not applicable" for RCC and/or TRC values of "PJ" and "PK". If unknown, set I = ZZZZZZZZ.</p>	524-531	8 AN	X			
67. Military Flying Status Indicator	<p>Applicable to both officer and enlisted Service members (as required). That code defines whether a Service member draws some type of flying pay for current duties. A Service member must have a current aeronautical rating shown in record field 44, before an entry in this field is required. Use "not applicable" for RCC and/or TRC values of "PJ" and "PK".</p> <p>1 = On flying status 2 = Not on flying status 6 = Not Applicable 9 = Unknown</p>	532	1 N	X	X		
68. Future Years Defense Plan (FYDP)		533-542	10 AN	X			
a. Program Structure (Program Element Code (PEC))	<p>PEC represents the (DoD Instruction 7045.7-H, (reference (v)) approved designation for tracking resources. Resources are defined to include forces, manpower, materiel quantities and cost as applicable. Programs listed are those that have resources in two prior years and the current FYDP, or any subsequent year. IMAs shall carry the PEC of the position to which they are assigned. If not applicable, set I = WWWWWWWW. If unknown, set I = ZZZZZZZZ.</p>	533-540	8 AN	X			
b. Filler	Reserved for future use. Report "not applicable", set I = W.	541-542	2 A	X			
69. Filler	Reserved for future use. Report "not applicable", set I = W.	543-567	25 A				

RECORD FIELD AND DATA ITEM	CODING AND REMARKS	RECORD POSITION	LENGTH CLASS	SEL RES	IRR/ ING	STBY RES	RET RES
5. CLEARANCE							
70. Date of Award of Current Security Clearance	ENTER: Year, Month, and Day (YYYYMMDD). If not applicable, set I = 66666666. Use "not applicable" for RCC and/or TRC values of "PJ" and "PK". If unknown, set I = 99999999.	568-575	8 N	X	X		
71. Authorized Security Clearance Access	The current security clearance level authorized to a Service member designating the highest level of classified information to which the Service member has access. However, security clearance eligibility may be at a higher level. Use "not applicable" for RCC and/or TRC values of "PJ" and "PK". T = Top Secret S = Secret C = Confidential W = Not Applicable Y = None Z = Unknown	576	1 A	X	X		
72. Formal Inquiry Category Code	The most recent personnel security investigation completed on a Service member. Use "not applicable" for RCC and/or TRC values of "PJ" and "PK". AA = Background Investigation AB = Background Investigation — 10 Year Scope AC = Background Investigation Plus Current National Agency Check AD = Background Investigation Requested AE = Character Investigation AF = Entrance National Agency Check AG = Entrance National Agency Check Plus Special Investigative Inquiry AH = Expanded National Agency Check and/or Entrance National Agency Check AI = Interview Oriented Background Investigation AJ = Limited Background Investigation AK = Limited Background Investigation — Expanded AL = Limited Background Investigation Plus Current National Agency Check AM = Local Records Check AN = Local Records Check Plus National Agency Check Plus Written Inquiries Requested AO = Minimum Background Investigation	577-578	2 A	X	X		

RECORD FIELD AND DATA ITEM	CODING AND REMARKS	RECORD POSITION	LENGTH CLASS	SEL RES	IRR/ ING	STBY RES	RET RES
72. Formal Inquiry Category Code (cont'd)	AP = Minimum Background Investigation — Expanded AQ = Minimum Background Investigation Plus Current National Agency Check AR = National Agency Check AS = National Agency Check Plus Written Inquiries Requested AT = National Agency Check Plus Partial Special Background Investigation AU = National Agency Check Plus Special Investigative Inquiry AV = National Agency Check Plus Ten Years Service AW = National Agency Check Plus Written Inquiries AX = National Agency Check Plus Written Inquiries Plus Current National Agency Check AY = National Agency Check Plus Written Inquiries Plus Special Investigative Inquiry AZ = National Agency Check and/or National Agency Check Plus Written Inquiries Plus Background Investigation Requested BA = National Agency Check and/or National Agency Check With Written Inquiries Plus Single Scope Background Investigation Requested BB = Periodic Reinvestigation of Background Investigation BC = Periodic Reinvestigation Of Secret Clearance BD = Periodic Reinvestigation Of Special Background Investigation and/or Single Scope Background Investigation BE = Personnel Security Questionnaire BF = Single Scope Background Investigation BG = Special Background Investigation BH = Special Background Investigation Plus Current Background Investigation BI = Special Background Investigation and/or Single Scope Background Investigation Plus Current National Agency Check BJ = Special Background Investigation and/or Single Scope Background Investigation Requested BK = Special Investigation Inquiry WW = Not Applicable XX = Other YY = None ZZ = Unknown	577-578	2 A	X	X		
73. Filler	Reserved for future use. Report "not applicable", set I = W.	579-602	24 A				

RECORD FIELD AND DATA ITEM	CODING AND REMARKS	RECORD POSITION	LENGTH CLASS	SEL RES	IRR/ ING	STBY RES	RET RES
6. LANGUAGE							
74. Defense Language Aptitude Battery Test Score	Enter a test score of 012 to 164. If not applicable, set I = 666. Use "not applicable" for RCC and/or TRC values of "PJ" and "PK". If unknown, set I = 999.	603-605	3 N	X	X		
Language Identifier							
a. Language Code	A code representing a language in which a Service member reported a proficiency. (Report the language, other than English, in which a Service member has a proficiency level, based on the Defense Language Proficiency Test (DLPT). If not applicable, set I = WW. Use "not applicable" for RCC and/or TRC values of "PJ" and "PK". If unknown, set I = ZZ.	606-607	2 A	X	X	X	X
b. Filler	Reserved for future use. Report "not applicable", set I = W.	608	1 A	X	X	X	X
75. Language 1 Identifier	See definition above.	606-608	3 A	X	X	X	X
81. Language 2 Identifier	See definition above.	624-626	3 A	X	X	X	X
87. Language 3 Identifier	See definition above.	642-644	3 A	X	X	X	X
93. Language 4 Identifier	See definition above.	660-662	3 A	X	X	X	X
99. Language 5 Identifier	Only Language 5 Identifier may be used for self-reporting.	678-680	3 A	X	X	X	X
Speaking Proficiency Level	<p>The demonstrated degree of speaking skill of a Service member as determined by a language examination. Use "not applicable" for RCC and/or TRC values of "PJ" and "PK".</p> <p>00 = No Proficiency 06 = Memorized Proficiency, plus 10 = Elementary Proficiency 16 = Elementary Proficiency, plus 20 = Limited Working Proficiency 26 = Limited Working Proficiency, plus 30 = General Professional Proficiency 36 = General Professional Proficiency, plus 40 = Advanced Professional Proficiency 46 = Advanced Professional Proficiency, plus 50 = Functionally Perfect Native Proficiency 66 = Not Applicable 99 = Unknown</p>						

RECORD FIELD AND DATA ITEM	CODING AND REMARKS	RECORD POSITION	LENGTH CLASS	SEL RES	IRR/ ING	STBY RES	RET RES
76. Speaking Proficiency Level Language 1	See definition above.	609-610	2 N	X	X	X	X
82. Speaking Proficiency Level Language 2	See definition above.	627-628	2N	X	X	X	X
88. Speaking Proficiency Level Language 3	See definition above.	645-646	2 N	X	X	X	X
94. Speaking Proficiency Level Language 4	See definition above.	663-664	2 N	X	X	X	X
100. Speaking Proficiency Level Language 5	Language 5 can be used for self-reporting. Use "not applicable" for self-reported.	681-682	2 N	X	X	X	X
Listening Proficiency Level	The demonstrated degree of listening skill of a Service member as determined by a language examination. If not applicable, set I = 66. Use "not applicable" for RCC and/or TRC values of "PJ" and "PK". If unknown, set I = 99. See domain values of Speaking Proficiency Level.						
77. Listening Proficiency Level Language 1	See definition above.	611-612	2 N	X	X	X	X
83. Listening Proficiency Level Language 2	See definition above.	629-630	2 N	X	X	X	X
89. Listening Proficiency Level Language 3	See definition above.	647-648	2 N	X	X	X	X
95. Listening Proficiency Level Language 4	See definition above.	665-666	2 N	X	X	X	X
101. Listening Proficiency Level Language 5	Language 5 can be used for self-reporting. Use "not applicable" for self-reported.	683-684	2 N	X	X	X	X

RECORD FIELD AND DATA ITEM	CODING AND REMARKS	RECORD POSITION	LENGTH CLASS	SEL RES	IRR/ ING	STBY RES	RET RES
Reading Proficiency Level	The demonstrated degree of reading skill of a Service member as determined by a language examination. If not applicable, set I = 66. Use "not applicable" for RCC and/or TRC values of "PJ" and "PK". If unknown, set I = 99. See domain values as listed under Speaking Proficiency Level.						
78. Reading Proficiency Level Language 1	See definition above.	613-614	2 N	X	X	X	X
84. Reading Proficiency Level Language 2	See definition above.	631-632	2 N	X	X	X	X
90. Reading Proficiency Level Language 3	See definition above.	649-650	2 N	X	X	X	X
96. Reading Proficiency Level Language 4	See definition above.	667-668	2 N	X	X	X	X
102. Reading Proficiency Level Language 5	Language 5 can be used for self-reporting. Use "not applicable" for self-reported.	685-686	2 N	X	X	X	X

RECORD FIELD AND DATA ITEM	CODING AND REMARKS	RECORD POSITION	LENGTH CLASS	SEL RES	IRR/ ING	STBY RES	RET RES
Language Proficiency Source	Main origin of skill in a language. Enter one character code. If not applicable, set I = W. Use "not applicable" for RCC and/or TRC values of "PJ" and "PK". If unknown, set I = Z. A = Civilian School Course B = Defense Language Institute (DLI) C = Foreign Residence D = Home Environment E = Military school other than DLI F = Self-Study						
79. Language Proficiency Source Language 1	See definition above.	615	1 A	X	X	X	X
85. Language Proficiency Source Language 2	See definition above.	633	1 A	X	X	X	X
91. Language Proficiency Source Language 3	See definition above.	651	1 A	X	X	X	X
97. Language Proficiency Source Language 4	See definition above.	669	1 A	X	X	X	X
103. Language Proficiency Source Language 5	Language 5 can be used for self-reporting. Use "not applicable" for self-reported.	687	1 A	X	X	X	X

RECORD FIELD AND DATA ITEM	CODING AND REMARKS	RECORD POSITION	LENGTH CLASS	SEL RES	IRR/ ING	STBY RES	RET RES
Date of Last Proficiency Test of Language	Enter the date of the evaluation for a Service member's last proficiency test for the respective language identifier. ENTER: Year, Month, and Day (YYYYMMDD). If not applicable, set I = 66666666. Use "not applicable" for RCC and/or TRC values of "PJ" and "PK". If unknown, set I = 99999999.						
80. Date of Last Proficiency Test Language 1	See definition above.	616-623	8 N	X	X	X	X
86. Date of Last Proficiency Test Language 2	See definition above.	634-641	8 N	X	X	X	X
92. Date of Last Proficiency Test Language 3	See definition above.	652-659	8 N	X	X	X	X
98. Date of Last Proficiency Test Language 4	See definition above.	670-677	8 N	X	X	X	X
104. Date of Last Proficiency Test Language 5	Language 5 can be used for self-reporting. Use "not applicable" for self-reported.	688-695	8 N	X	X	X	X
105. Filler	Reserved for future use. Report "not applicable", set I = W.	696-720	25 A				

RECORD FIELD AND DATA ITEM	CODING AND REMARKS	RECORD POSITION	LENGTH CLASS	SEL RES	IRR/ ING	STBY RES	RET RES
7. MONTGOMERY GI BILL (MGIB) ACTIVE DUTY (AD) AND SELECTED RESERVE (SR)							
106. MGIB-AD Enrollment Basis Code. Title 38, U.S.C. Chapter 30 (reference (w))	<p>The code that represents the conditions under Title 38 Chapter 30 (reference (w)) which an AD Service member was authorized or offered enrollment in the MGIB-AD educational benefit program. (See DoD Directive 1322.16 (reference (x))).</p> <p>A = Enrollment not authorized or offered.</p> <p>B = Enrollment authorized on July 1, 1985, Service member on AD at any time during the period from October 19, 1984 to July 1, 1985 and continued on AD without a break in service.</p> <p>C = Enrollment offered at initial entry on AD.</p> <p>D = Enrollment or reenrollment offered at second entry on AD following a break in AD service.</p> <p>E = Enrollment offered during seven-month "Open Season" starting December 1, 1988, Service member declined enrollment at initial entry on AD.</p> <p>F = Enrollment offered prior to involuntary separation from AD.</p> <p>G = Enrollment offered prior to separation from AD and receipt of VSI or SSB.</p> <p>H = Enrollment offered during nine-month period starting October 9, 1996. Service member's full-time National Guard duty, beginning between July 1, 1985 and November 29, 1989, constituted initial obligated period of AD.</p> <p>J = Enrollment offered during one-year period starting October 9, 1996. Service member on AD and participating in Title 38 U.S.C. Chapter 32 of reference (w) on October 9, 1996.</p> <p>W = Not Applicable</p> <p>Z = Unknown</p>	721	1 A	X			

RECORD FIELD AND DATA ITEM	CODING AND REMARKS	RECORD POSITION	LENGTH CLASS	SEL RES	IRR/ ING	STBY RES	RET RES
107. MGIB-AD Enrollment Action Date	The date than an AD Service member accepted or declined enrollment in the MGIB-AD educational benefit program. ENTER: Year, Month, and Day (YYYYMMDD). If not applicable, set I = 66666666. If unknown, set I = 99999999.	722-729	8 N	X			
108. MGIB-AD Enrollment Action Code	The code that represents the decision made by an AD Service member regarding enrollment in the MGIB-AD educational benefit program. A = Accepted D = Declined W = Not Applicable Z = Unknown	730	1 A	X			
109. MGIB-AD Kicker Incentive Rate Code. Title 38, U.S.C. Chapter 30 (reference (w))	The code that represents the monetary level of an MGIB-AD Kicker Incentive under Title 38, U.S.C. Chapter 30 (reference (w)). BD = \$26,500 [Effective March 7, 1997; required a two-year AD service agreement] BE = \$33,000 [Effective March 7, 1997; required a three-year AD service agreement] BF = \$40,000 [Effective March 7, 1997; required a four-year AD service agreement] BL = \$8,000 [Obsolete value; effective July 1, 1985 to March 31, 1993; required a two-year AD service agreement] BM = \$12,000 [Obsolete value; effective July 1, 1985 to March 31, 1993; required a two-year AD service agreement] BN = \$12,000 [Obsolete value; effective July 1, 1985 to March 31, 1993; required a three-year AD service agreement] BP = \$14,400 [Obsolete value; effective July 1, 1985 to March 31, 1993; required a four-year AD service agreement] BQ = Kicker Incentive not authorized BR = \$8,000 [Obsolete value; effective July 1, 1985 to March 31, 1993; required a four-year service agreement (two years on AD followed by two years in the Selected Reserve)] BS = \$20,000 [Effective April 1, 1993; required a four-year service agreement (two-years on AD followed by two-years in the Selected Reserve)]	731-732	2 A	X			

RECORD FIELD AND DATA ITEM	CODING AND REMARKS	RECORD POSITION	LENGTH CLASS	SEL RES	IRR/ING	STBY RES	RET RES
109. MGIB-AD Kicker Incentive Rate Code. Title 38, U.S.C. Chapter 30 (reference (w)) (cont;d)	<p>BT = \$20,000 [Effective April 1, 1993; required a two-year AD service agreement]</p> <p>BV = \$25,000 [Effective April 1, 1993; required a three-year AD service agreement]</p> <p>BW = \$30,000 [Effective April 1, 1993; required a four-year AD service agreement]</p> <p>WW = Not Applicable</p> <p>ZZ = Unknown</p>	731-732	2 A	X			
110. MGIB-AD Initial Obligation Years Code	<p>The code that represents the length of a Service member's AD service obligation at the time of initial entry on AD.</p> <p>2 = Less than three (3) years</p> <p>3 = Three (3) or more years</p> <p>6 = Not Applicable</p> <p>9 = Unknown</p>	733	1 N	X			
111. Original Veterans Educational Benefit Program Entitlement Code	<p>The code that represents the educational benefit program under Title 38 U.S.C. (reference (w)) for which a Service member had entitlement at the time of initial entry on AD.</p> <p>1 = Chapter 34 of reference (w), "Veterans' Educational Assistance" [Also known as "GI Bill" or "Old GI Bill"]</p> <p>2 = Chapter 32 of reference (w), "Post-Vietnam Era Educational Assistance Program" [Also known as "Veterans Education Assistance Program" or "VEAP"]</p> <p>3 = Chapter 30 of reference (w), "All-Volunteer Force Educational Assistance Program" [Also known as "New GI Bill", Montgomery GI Bill (MGIB)", or "Montgomery GI Bill - Active Duty (MGIB-AD)"]</p> <p>6 = Not Applicable</p> <p>9 = Unknown</p>	734	1 N	X			

RECORD FIELD AND DATA ITEM	CODING AND REMARKS	RECORD POSITION	LENGTH CLASS	SEL RES	IRR/ ING	STBY RES	RET RES
112. MGIB-SR Basic Benefit Obligated Service Begin Date	The date a Service member executed a six-year enlistment, reenlistment, or extension of service in the Selected Reserve, in the case of an enlisted member, or agreed to serve in the Selected Reserve for six years beyond any existing Selected Reserve service obligation, in the case of an officer, after June 30, 1985. Such an agreement is a requirement for entitlement to the MGIB-SR basic benefit. See Chapter 1606 of reference (b) and DoD Instruction 1322.17 (reference (y)). The DMDC MGIB Database maintains two dates: a second begin date is applicable if entitlement to the basic benefit was established at the time of or subsequent to the first begin date; the first begin date is prior to October 1, 1990; and the second begin date is on or after October 1, 1990. ENTER: Year, Month, and Day (YYYYMMDD). If not applicable, set I = 66666666. If unknown, set I = 99999999.	735-742	8 N	X			
113. Months of Reserve Component MGIB-SR, Obligated Service Remaining. Title 10, U.S.C. Chapter 1606 (reference (b))	Months of MGIB-SR obligated service remaining at termination or suspension of RC MGIB-SR eligibility (reference (b)). ENTER: 00 — 72. If not applicable, set I = WW. If unknown, set I = ZZ.	743-744	2 AN	X			

RECORD FIELD AND DATA ITEM	CODING AND REMARKS	RECORD POSITION	LENGTH CLASS	SEL RES	IRR/ ING	STBY RES	RET RES
114. MGIB-SR Basic Benefit Eligibility Status Code. Title 10, U.S.C. Chapter 1606 (reference (b))	<p>The code that represents a Service member's standing regarding eligibility (reference (b)) for the MGIB-SR basic benefit.</p> <p>AA = <u>No entitlement</u>: Service member has not executed a qualifying Selected Reserve contract or service obligation after June 30, 1985</p> <p>AB = <u>No entitlement</u>: Service member executed a qualifying Selected Reserve contract or service obligation after June 30, 1985 but has not completed IADT</p> <p>AC = <u>No entitlement</u>: Service member executed a qualifying Selected Reserve contract or service obligation after June 30, 1985 and completed IADT, but did not complete the requirements of a secondary school diploma or equivalency certificate before execution of the qualifying contract or service obligation, in the case of a prior Service member, or before completion of IADT, in the case of a non-prior Service member</p> <p>AD = <u>No Entitlement</u>: Service member erroneously reported as eligible [No determination of an overpayment is required by the DVA]</p>	745-746	2 A	X			
	<p>BA = <u>Eligible</u>: Service member serving in an initial qualifying period of eligibility</p> <p>BB = <u>Eligibility reinstated</u>: Service member serving in a second or subsequent qualifying period of eligibility</p> <p>BE = <u>Eligibility retained</u>: Service member separated from the Selected Reserve because of a disability which was not the result of willful misconduct</p> <p>BF = <u>Eligibility retained</u>: Service member separated or transferred from the Selected Reserve because of the inactivation or reduction in authorized strength of the unit of assignment [Applicable only if the date of the separation or transfer was during the period 1 October 1991 to 30 September 1999]</p>	745-746	2 A	X			

RECORD FIELD AND DATA ITEM	CODING AND REMARKS	RECORD POSITION	LENGTH CLASS	SEL RES	IRR/ ING	STBY RES	RET RES
114. MGIB-SR Basic Benefit Eligibility Status Code. Title 10, U.S.C. Chapter 1606 (reference (b))(cont'd)	<p>CA = <u>Eligibility suspended</u>: Service member completed the requirements of a baccalaureate or equivalent degree [Obsolete value as of July 1, 1994. Applicable only to members who executed a six-year Selected Reserve contract or service obligation prior to October 1, 1990; concurrently or subsequently established basic benefit eligibility; subsequently completed the requirements of a baccalaureate or equivalent degree; did not execute a six-year Selected Reserve contract or service obligation on or after October 1, 1990; and did not serve in the Selected Reserve on or after July 1, 1994. Value occurs on the DMDC MGIB Database but is not reported on the RCCPDS submission to DMDC]</p> <p>CB = <u>Eligibility suspended</u>: Service member transferred from the Selected Reserve to another Reserve category and/or component for a period of authorized non-availability for reasons other than to fulfill a religious missionary obligation</p> <p>[To reinstate eligibility the Service member must reaffiliate with the Selected Reserve within one year and, if eligibility was suspended during the basic benefit obligated service period, commit to completing the benefit obligated service]</p> <p>CC = <u>Eligibility suspended</u>: Service member transferred from the Selected Reserve to another Reserve category and/or component for a period of authorized non-availability to fulfill a religious missionary obligation [To reinstate eligibility the Service member must reaffiliate with the Selected Reserve within three-years and, if eligibility was suspended during the basic benefit obligated service period, commit to completing the benefit obligated service]</p> <p>CD = <u>Eligibility suspended</u>: Service member awaiting final determination of unsatisfactory participation</p>	745-746	2 A	X			

RECORD FIELD AND DATA ITEM	CODING AND REMARKS	RECORD POSITION	LENGTH CLASS	SEL RES	IRR/ ING	STBY RES	RET RES
114. MGIB-SR Basic Benefit Eligibility Status Code. Title 10, U.S.C. Chapter 1606 (reference (b)) (cont'd)	CF = <u>Eligibility suspended</u> : Service member entered on AD or full-time National Guard duty as part of an AGR program [Applicable only if the MGIB-SR Entitlement Begin Date was on or after November 29, 1989. To reinstate eligibility the member must reaffiliate with the Selected Reserve in other than an AGR status within one year of release from AD and, if eligibility was suspended during the basic benefit obligated service period, commit to completing the benefit obligated service.]	745-746	2 A	X			
	CG = <u>Eligibility suspended</u> : Service member in receipt of an ROTC scholarship [To reinstate eligibility the Service member must reaffiliate with the Selected Reserve within one year of the end of the ROTC scholarship and, if eligibility was suspended during the basic benefit obligated service period, commit to completing the benefit obligated service] DA = <u>Eligibility terminated</u> : Service member failed to reaffiliate within the required time limit following a period of authorized non-availability. NOTE: Service member failed to reaffiliate with the Selected Reserve within the required time limit. DB = <u>Eligibility terminated</u> : Service member discharged from the Selected Reserve without being granted a period of authorized non-availability [A Service member may reinstate eligibility by reaffiliating with the Selected Reserve within one year and, if eligibility was suspended during the basic benefit obligated service period, committing to complete the benefit obligated service] DC = <u>Eligibility terminated</u> : Service member deceased DD = <u>Eligibility terminated</u> : Service member determined to be an unsatisfactory participant DE = <u>Eligibility terminated</u> : Service member not determined to be an unsatisfactory participant but otherwise failed to participate satisfactorily for six years in required training in the Selected Reserve WW = Not Applicable ZZ = Unknown	745-746	X				

RECORD FIELD AND DATA ITEM	CODING AND REMARKS	RECORD POSITION	LENGTH CLASS	SEL RES	IRR/ING	STBY RES	RET RES
115. MGIB-SR Basic Benefit Eligibility Status Effective Date	The date a Service member's standing regarding eligibility for the MGIB-SR basic benefit was established. ENTER: Year, Month, and Day (YYYYMMDD). If not applicable, set I = 66666666. If unknown, set I = 99999999.	747-754	8 N	X			
116. Filler	Reserved for future use. Report "not applicable", set I = W.	755	1 A				
117. MGIB-SR Kicker Incentive Obligated Service Begin Date	The date a Service member agreed to serve for six years in a designated Selected Reserve critical specialty or skill duty position or critical unit. Such an agreement is a requirement for eligibility for an MGIB-SR Kicker Incentive. ENTER: Year, Month, and Day (YYYYMMDD). If not applicable, set I = 66666666. If unknown, set I = 99999999.	756-763	8 N	X			
118. MGIB-SR Kicker Incentive Basis Code	The code that represents the contractual basis for the MGIB-SR Kicker Incentive. A = Critical specialty or skill duty position B = Critical unit C = Both critical specialty or skill duty position and critical unit W = Not Applicable Z = Unknown	764	1 A	X			
119. MGIB-SR Kicker Incentive Rate Code	The code that represents the monetary level of an MGIB-SR Kicker Incentive. RA = \$100 per month RB = \$200 per month RC = \$350 per month WW = Not Applicable ZZ = Unknown	765-766	2 A	X			
120. MGIB-SR Kicker Incentive Eligibility Status Code. Title 10, U.S.C. Chapter 1606 (reference (b))	The code that represents a Service member's standing regarding eligibility (Chapter 1606 (reference (b))) for the MGIB-SR Kicker Incentive.	767-768	2 A	X			

RECORD FIELD AND DATA ITEM	CODING AND REMARKS	RECORD POSITION	LENGTH CLASS	SEL RES	IRR/ ING	STBY RES	RET RES
120. MGIB-SR Kicker Incentive Eligibility Status Code. Title 10, U.S.C. Chapter 1606 (reference (b))(cont'd)	<p>AA = No entitlement: Service member has not executed a qualifying Selected Reserve contract or service obligation after June 30, 1985 This value shall not be reported on the interim MGIB-SR Kicker Incentive Submission, but shall be reported on RCCPDS.</p> <p>AB = No entitlement: Service member executed a qualifying Selected Reserve contract or service obligation after June 30, 1985 but has not completed IADT. This value shall not be reported on the interim MGIB-SR Kicker Incentive Submission, but shall be reported on RCCPDS.</p> <p>AC = No entitlement: Service member executed a qualifying Selected Reserve contract or service obligation after June 30, 1985 and completed IADT, but did not complete the requirements of a secondary school diploma or equivalency certificate before execution of the qualifying contract or service obligation, in the case of a prior Service member, or before completion of IADT, in the case of a non-prior Service member. This value shall not be reported on the interim MGIB-SR Kicker Incentive Submission, but shall be reported on RCCPDS.</p> <p>AD = No Entitlement: Service member erroneously reported as eligible [No determination of an overpayment is required by the DVA]</p> <p>BA = Eligible: Service member serving in an initial qualifying period of eligibility [An initial qualifying period of eligibility is defined as service in an initial designated Selected Reserve critical specialty or skill duty position and/or critical unit]</p>	767-768	2 A	X			

RECORD FIELD AND DATA ITEM	CODING AND REMARKS	RECORD POSITION	LENGTH CLASS	SEL RES	IRR/ ING	STBY RES	RET RES
120. MGIB-SR Kicker Incentive Eligibility Status Code. Title 10, U.S.C. Chapter 1606 (reference (b))(cont'd)	BB = <u>Eligibility reinstated</u> : Service member serving in a second or subsequent qualifying period of eligibility [A second or subsequent qualifying period of eligibility is defined as service in a second or subsequent qualifying Selected Reserve critical specialty or skill duty position and/or critical unit]	767-768	2 A	X			
	BC = <u>Eligibility conditionally retained</u> : Service member serving in a non-qualifying Selected Reserve position and/or unit following involuntary removal from a qualifying position and/or unit BD = <u>Eligibility retained</u> : Service member serving in a Selected Reserve position and/or unit following completion of the service obligation required for initial benefit eligibility BE = <u>Eligibility retained</u> : Service member separated from the Selected Reserve because of a disability that was not the result of willful misconduct BF = <u>Eligibility retained</u> : Service member separated or transferred from the Selected Reserve because of the inactivation or reduction in authorized strength of the unit of assignment [Applicable only if the date of the separation or transfer was during the period 1 October 1991 to 30 September 1999] CB = <u>Eligibility suspended</u> : Service member transferred from the Selected Reserve to another Reserve category and/or component for a period of authorized non-availability for reasons other than to fulfill a religious missionary obligation [To reinstate eligibility the Service member must reaffiliate with the Selected Reserve within one year and, if eligibility was suspended during the Kicker Incentive obligated service period, commit to completing the benefit obligated service in a qualifying position and/or unit in the same RC as the initial designated position and/or unit]	767-768	2 A	X			

RECORD FIELD AND DATA ITEM	CODING AND REMARKS	RECORD POSITION	LENGTH CLASS	SEL RES	IRR/ ING	STBY RES	RET RES
120. MGIB-SR Kicker Incentive Eligibility Status Code. Title 10, U.S.C. Chapter 1606 (reference (b))(cont'd)	<p>CC = <u>Eligibility suspended</u>: Service member transferred from the Selected Reserve to another Reserve category and/or component for a period of authorized non-availability to fulfill a religious missionary obligation [To reinstate eligibility the Service member must reaffiliate with the Selected Reserve within three years and, if eligibility was suspended during the Kicker Incentive obligated service period, commit to completing the benefit obligated service in a qualifying position and/or unit in the same RC as the initial designated position and/or unit]</p> <p>CD = <u>Eligibility suspended</u>: Service member awaiting final determination of unsatisfactory participation</p> <p>CE = <u>Eligibility suspended</u>: Service member voluntarily departed from a qualifying Selected Reserve position and/or unit to serve in the same RC in a non-qualifying Selected Reserve position and/or unit during the Kicker Incentive obligated service period [To reinstate eligibility the Service member must return within one year to a qualifying Selected Reserve position and/or unit in the same RC as the initial designated position and/or unit and commit to completing the benefit obligated service]</p> <p>CF = <u>Eligibility suspended</u>: Service member entered on AD or full-time National Guard duty as part of an AGR program [Applicable only if the MGIB-SR Entitlement Begin Date was on or after November 29, 1989. To reinstate eligibility the</p>	767-768	2 A	X			

RECORD FIELD AND DATA ITEM	CODING AND REMARKS	RECORD POSITION	LENGTH CLASS	SEL RES	IRR/ ING	STBY RES	RET RES
120. MGIB-SR Kicker Incentive Eligibility Status Code. Title 10, U.S.C. Chapter 1606 (reference (b))(cont'd)	<p>Service member must reaffiliate with the Selected Reserve in other than an AGR status within one year of release from AD and, if eligibility was suspended during the Kicker Incentive obligated service period, commit to completing the benefit obligated service in a qualifying position and/or unit in the same RC as the initial designated position and/or unit]</p> <p>CG = <u>Eligibility suspended</u>: Service member in receipt of an ROTC scholarship [To reinstate eligibility the Service member must reaffiliate with the Selected Reserve within one year of the end of the ROTC scholarship and, if eligibility was suspended during the Kicker Incentive obligated service period, commit to completing the benefit obligated service in a qualifying position and/or unit in the same RC as the initial designated position and/or unit]</p> <p>DA = <u>Eligibility terminated</u>: Service member failed to reaffiliate within the required time limit following a period of authorized non-availability</p> <p>NOTE: Service member failed to reaffiliate with a qualifying position and/or unit.</p>	767-768	2 A	X			

RECORD FIELD AND DATA ITEM	CODING AND REMARKS	RECORD POSITION	LENGTH CLASS	SEL RES	IRR/ ING	STBY RES	RET RES
120. MGIB-SR Kicker Incentive Eligibility Status Code. Title 10, U.S.C. Chapter 1606 (reference (b))(cont'd)	<p>DB = <u>Eligibility terminated</u>: Service member discharged from the Selected Reserve without being granted a period of authorized non-availability [A Service member may reinstate eligibility by reaffiliating with the Selected Reserve within one year and, if eligibility was suspended during the Kicker Incentive obligated service period, committing to complete the benefit obligated service in a qualifying position and/or unit in the same RC as the initial designated position and/or unit]</p> <p>DC = <u>Eligibility terminated</u>: Service member deceased</p> <p>DD = <u>Eligibility terminated</u>: member determined to be an unsatisfactory participant</p> <p>DE = <u>Eligibility terminated</u>: Service member not determined to be an unsatisfactory participant but otherwise failed to participate satisfactorily for six years in required training in the Selected Reserve</p> <p>WW = Not Applicable</p> <p>ZZ = Unknown</p>	767-768	2 A	X			
121. MGIB-SR Kicker Incentive Eligibility Status Effective Date	The date a Service member's standing regarding eligibility for the MGIB-SR Kicker Incentive was established. ENTER: Year, Month, and Day (YYYYMMDD). If not applicable, set I = 66666666. If unknown, set I = 99999999.	769-776	8 N	X			
122. Filler	Reserved for future use. Report "not applicable", set I = W.	777-801	25 A				

RECORD FIELD AND DATA ITEM	CODING AND REMARKS	RECORD POSITION	LENGTH CLASS	SEL RES	IRR/ ING	STBY RES	RET RES
8. INCENTIVES							
123. Reserve Component Incentive Program Eligibility Effective Date	Enter the date that a Service member of the Ready Reserve became eligible for a bonus or stipend under the Reserve Component Incentive Program. ENTER: Year, Month, and Day (YYYYMMDD). If not applicable, set I = 66666666. Use "not applicable" for RCC and/or TRC value of "PJ". If unknown, set I = 99999999.	802-809	8 N	X	X		
124. Reserve Component Incentive Program Type	<p>Enter the type of bonus or stipend for any Service member of the Ready Reserve, who is appointed, enlists, reenlists, affiliates, or extends in a Reserve Component Incentive Program. Use "not applicable" for RCC and/or TRC value of "PJ".</p> <p>A = Enlistment bonus (three-year, prior service only) B = Enlistment bonus (six-year, prior service only) C = Enlistment bonus (six-year, non-prior service only) D = (Obsolete) Enlistment bonus (converted from educational assistance) E = Reenlistment bonus (three-year, Selected Reserve) F = Reenlistment bonus (six-year, Selected Reserve) G = Reenlistment bonus (three-year, IRR) H = Reenlistment bonus (six-year, IRR) I = Reenlistment bonus (second three-year, Selected Reserve) J = Affiliation bonus (18-months or less left on MSO) K = Affiliation bonus (18-months or more left on MSO) L = (Obsolete) Stipend under HPSP (health professionals, officers ONLY) M = HPSP for Reserve Service (health professional, officers ONLY) FY 1988 N = Eligibility suspended — Service member has been granted a period of authorized non-availability (missionary) P = Eligibility suspended — Service member has been granted aperiod of authorized non-availability (all others) Q = Eligibility reinstated — Service member re-affiliates with Selected Reserve following a period of authorized non-availability R = (Obsolete) Enlistment bonus (three-year, Selected Reserve)</p>	810	1 A	X	X		

RECORD FIELD AND DATA ITEM	CODING AND REMARKS	RECORD POSITION	LENGTH CLASS	SEL RES	IRR/ING	STBY RES	RET RES
124. Reserve Component Incentive Program Type (Cont'd)	S = Enlistment bonus (six-year, Selected Reserve) U = Enlistment bonus (second three-year, prior service only) V = Special Pay for Selected Reserve Health Care Professionals (three-years) W = Not Applicable Z = Unknown	810	1 A	X	X		
125. Reserve Component Incentive Program Educational Type	Enter the type of RC educational incentive for a Service member of the Ready Reserve who is appointed, enlists, reenlists, affiliates, or extends in a Reserve Component Incentive Program. That does not include the MGIB-SR (Chapter 1606 of reference (b)). Use "not applicable" for RCC and/or TRC value of "PJ". A = Educational assistance (other than MGIB-SR, Chapter 1606 of reference (b)) B = Educational assistance (converted from bonus) C = Educational loan repayment (enlisted only) assistance D = Educational loan repayment (health professionals, officers only) W = Not Applicable Z = Unknown	811	1 A	X	X		
126. Reserve Component Incentive Program Eligibility Termination Date	The date the Service member's eligibility for a RC bonus or stipend was terminated under the Reserve Component Incentive Program. ENTER: Year, Month, and Day (YYYYMMDD). If the day is unknown, enter "99". If not applicable, set I = 66666666. Use "not applicable" for RCC and/or TRC value of "PJ". If unknown, set I = 99999999.	812-819	8 N	X	X		
127. Filler	Reserved for future use. Report "not applicable", set I = W.	820-829	10 A				

RECORD FIELD AND DATA ITEM	CODING AND REMARKS	RECORD POSITION	LENGTH CLASS	SEL RES	IRR/ ING	STBY RES	RET RES
9. MISCELLANEOUS							
128. Transaction Codes	Leave blank for master record.	830-831	2 AN				
129. Transaction Effective Date	Leave blank for master record.	832-839	8 N				
130. Separation Program Designator		840-843	4 AN				
a. Separation Program Designator (SPD) Codes	Leave blank for master record.	840-482	3 AN				
b. Filler	Reserved for future use. Report "not applicable", set I = W.	843	1 AN				
131. Character of Service	Leave blank for master record.	844	1 A				
132. Reenlistment Eligibility Code	Leave blank for master record.	845-846	2 AN				
133. Reason for Loss or Transfer from Selected Reserve	Leave blank for master record.	847-848	2 A				
134. Transition Indicator Involuntary Separation	Leave blank for master record.	849	1 A				
135. Filler	Reserved for future use. Report "not applicable", set I = W. General Note for Personnel Processing this Report: Standardization of data elements and coding must be accomplished in accordance with DoD Directive 8320.1, DoD 8320.1-M, and DoD 8320.1-M-1 (reference (f) through (h)). Defense Data Dictionary System (DDDS) (reference (z)), is the source for obtaining standard data elements. Non-compliance with approved standards shall make the organization that fails to comply responsible for required modifications for database communication. Cost of data conversions shall be borne by the organization whose category of data element lacks precedence.	850-876	27 A				

E3. ENCLOSURE 3
TRANSACTION AND EDITING PROCEDURES
FOR SUBMISSION FILES

E3.1. TRANSACTION CONCEPT

E3.1.1. All transactions flowing into the RCCPDS from the RCs apply to gains, losses, transfers, reenlistments, extensions and changes. Report the applicable RCC and TRC for all transactions. Use the applicable transaction code as follows:

E3.1.1.1. For accessions, use codes for gaining categories listed in record field 128.a. of enclosure 4.

E3.1.1.2. For losses, use codes for categories from which loss occurred listed in record field 128.b. of enclosure 4.

E3.1.1.3. For transfers, use codes for categories to which transferred listed in record field 128.c. of enclosure 4.

E3.1.1.4. For reenlistments and extensions, use codes for these categories listed in record field 128.d. of enclosure 4.

E3.1.1.5. For changes, use codes for modified or changed data items in record field 128.e. of enclosure 4.

E3.1.2. The following conditions show some examples of acceptable transfer or loss transaction practices:

E3.1.2.1. When a Service member is transferred from the IRR to the Standby Reserve, submit a transfer transaction (i.e., TN).

E3.1.2.2. If a Service member transfers from one State to another, and continues as a Selected Reservist of the same RC, submit no transaction.

E3.1.2.3. If a Service member is transferred from the IRR, ING, Standby, or Retired to the Selected Reserve, submit a transfer transaction.

E3.1.2.4. A loss to the RC shall be reported when a change occurs from RC strengths to AC strengths. That does not apply to RC members performing duty for

179 days, or fewer, in support of an AC mission that is being funded through AC appropriations. RC members shall be reported in RCCPDS in their current RCC while performing that duty.

E3.1.3. For occurrences of multiple transactions during a single reporting period, the following conditions shall apply:

E3.1.3.1. Include only valid gains, losses, transfers, reenlistments, extensions, and changes.

E3.1.3.2. Do not report record corrections resulting from erroneous gains, losses, reenlistments, or extensions. For example, if an erroneous "loss" is processed and then a corresponding "gain" is initiated during the same reporting cycle, do not report those transactions.

E3.1.3.3. Ensure gain, loss, transfer and/or change transactions in the same submission for the same record are chronologically correct. For example: A gain transaction cannot follow a change transaction and a change transaction cannot follow a loss.

E3.2. EDIT CONCEPT

All data submitted to the RCCPDS must be edited by the RCs for validity, reliability, and consistency before submission to ensure that the RC strength matches the official strength produced from the RCCPDS. At the Department of Defense, all master files and transaction inputs are edited before file update to ensure the accuracy of files and resulting reports. Use the following edit procedures to screen all input.

E3.2.1. Master Files

E3.2.1.1. Duplicate SSN in a RC's Submission. When a duplicate SSN is found, accept the first occurrence and reject subsequent occurrences.

E3.2.1.2. Duplicate SSN Between RC Files. This procedure checks for duplication of records among RCs. It is performed after master files are updated and does not result in rejection of records. Identified duplicate records are sent to each Service and component with applicable extracted data to enhance their ability to determine which component the member is assigned to.

E3.2.2. Transactions

E3.2.2.1. Gains and Transfers. Check all gain and transfer transactions for Service member's status on last month's master file (previous month's submission).

E3.2.2.1.1. A gain from outside the RC is valid only if the Service member's record did not exist on the RC's last month's master file. If the Service member's record already exists on last month's master file, the transaction shall be rejected and not be counted.

E3.2.2.1.2. A transfer from inside the RC (i.e., from IRR to Selected Reserve) is valid if the Service members record existed on the RC's last month's master file. If that condition is not satisfied, the transaction shall be rejected and not be counted.

E3.2.2.2. Losses. All current loss transactions are validated with Service member's status on last month's master file. A loss to the RC is valid only if the Service member's record previously existed. If not, the loss transaction shall be rejected and not counted.

E3.2.2.3. Gain or Loss. Where simultaneous gain and loss, and reenlistment or extension transactions occur against the same record (SSN) during one reporting period, count each transaction.

E3.2.2.4. Reenlistment or Extension. A reenlistment or extension transaction is acceptable to the RCCPDS if the record identifies the Service member as a RC member and that record is in the RC's master file of the previous month. When those conditions cannot be validated, the transaction shall be rejected and not counted.

E3.2.2.5. Changes. Multiple change transactions should be submitted in instances where there are more than one change transaction of the same type on the same record.

E3.2.3. Master File and Transaction File. Standard validity checks are made on all master file and transaction inputs to ensure that they conform to the code structure in enclosure 2 and enclosure 4 of this Instruction. Validity errors of the 100 percent critical data items in a record shall cause rejection of the entire record.

E3.2.4. Master File and Transaction File Relationship

E3.2.4.1. During the month's reporting cycle, each gain, loss, reenlistment, extension, and/or change transaction shall have a corresponding impact on the master file for the same period. The following relationships exist:

E3.2.4.1.1. When a gain transaction is submitted, report a master file record on that Service member during the same cycle.

E3.2.4.1.2. When a loss transaction is reported, eliminate the master file record showing the Service member as a RC member.

E3.2.4.1.3. When a reenlistment or extension transaction is submitted, the corresponding master file for the same period must reflect the individual as being in a RC.

E3.2.4.1.4. When a transfer transaction occurs, the corresponding master file for the same period must reflect the individual as being in the new RC category.

E3.2.4.1.5. When a change transaction occurs, the corresponding master file for the same period must reflect the latest data per change transaction type.

E3.2.4.2. All transactions that cannot satisfy the relationships in E3.2.4.1.1. through E3.2.4.1.5. to the current master file shall be rejected and not counted.

E4. ENCLOSURE 4CODING INSTRUCTIONS - TRANSACTION FILE DD-RA(M)1148

CODING INSTRUCTIONS - TRANSACTION FILE DD-RA(M)1148				APPLICABLE TO			
RECORD FIELD AND DATA ITEM	CODING AND REMARKS	RECORD POSITION	LENGTH CLASS	SEL RES	IRR/ING	STBY RES	RET RES
1-135. Transaction File	In addition to a master record, a transaction record shall include items: transaction codes and the transaction effective date.	1-876	876 AN	X	X	X	X
1-127. Master Record	The first 829 positions of data for the transaction record shall be identical to the Master Record (see enclosure 2).	1-829	829 AN	X	X	X	X
128. Transaction Codes							
a. Gains	<p>For gains to the RCs (for both officers and enlisted)</p> <p>G1 = Non-prior service: an individual from civilian status who has served previously in an Active or RC, and has not received credit toward fulfillment of his or her MSO. G3 = From civil life (prior Service). G4 = Direct from AD to the RCs. G5 = Gain from another RC (i.e., the USNR to the USAFR, the USAR to the ARNG, etc.). G7 = Other gain. G8 = From enlisted to officer status or vice versa (shall appear as a gain in the officer file and a loss in the enlisted file, or vice versa). G0 = Reenlistment gain: Service members with a break in service of more than 24 hours, but less than 91 days, who have reenlisted. That transaction assumes the Service member was a previous loss to strength.</p>						
b. Losses	<p>For losses from the RCs (for both officers and enlisted).</p> <p>L1 = Discharged to civil life (a final or complete discharge, that severs all contractual service or statutory obligations). L2 = To EAD any Service only if change from Reserve appropriations to AC appropriations. L3 = Loss to another RC (i.e., the USNR to the USMCR, the ANG to USCGR, etc.). L7 = Death. L8 = From enlisted to officer status, or vice versa (shall appear as a "loss" in the enlisted file and a "gain" in the officer file or vice versa). L0 = Other losses that cannot be classified into the above codes.</p>	830-831	2 AN	X	X	X	X

CODING INSTRUCTIONS - TRANSACTION FILE DD-RA(M)1148				APPLICABLE TO			
RECORD FIELD AND DATA ITEM	CODING AND REMARKS	RECORD POSITION	LENGTH CLASS	SEL RES	IRR/ING	STBY RES	RET RES
c. Transfers	<p>For intracomponent transfers between Reserve categories.</p> <p>TA = Selected Reserve (other than AGR) to AGR TB = Selected Reserve (other than AGR) to IRR TC = Selected Reserve (other than AGR) to ING TD = Selected Reserve (other than AGR) to Standby TE = Selected Reserve (other than AGR) to Retired (V2) TF = AGR to Selected (other than AGR) TG = AGR to IRR TH = AGR to ING TJ = AGR to Standby TK = AGR to Retired (V2) TL = IRR to AGR TM = IRR to Selected (other than AGR) TN = IRR to Standby TP = IRR to Retired (V2) TQ = ING to AGR TR = ING to Selected (other than AGR) TU = Standby to AGR TV = Standby to Selected (other than AGR) TW = Standby to IRR TY = Standby to Retired (V2) TZ = Retired (V2) to AGR T1 = Retired (V2) to Selected (other than AGR) T2 = Retired (V2) to IRR T3 = Retired (V2) to Standby</p> <p>For retired status other than V2</p> <p>P0 = Retired (V2) transferred to retired status other than V2 P1 = Selected Reserve transferred to retired status other than V2 P2 = AGR transferred to retired status other than V2 P3 = IRR transferred to retired status other than V2 P4 = Standby transferred to retired status other than V2</p> <p>For intercomponent transfer within the same Service</p>	830-831	2 AN	X	X	X	X

CODING INSTRUCTIONS - TRANSACTION FILE DD-RA(M)1148				APPLICABLE TO			
RECORD FIELD AND DATA ITEM	CODING AND REMARKS	RECORD POSITION	LENGTH CLASS	SEL RES	IRR/ ING	STBY RES	RET RES
c. Transfers (cont'd)	N1 = Guard to Selected Reserve in same Service N2 = Guard (other than AGR) to Reserve IRR N3 = Guard (other than AGR) to Reserve-Standby for reason other than retirement N4 = Guard (other than AGR) to Reserve for the purpose of retirement N5 = Guard AGR to Reserve IRR N6 = Guard AGR to Reserve-Standby for reason other than retirement N7 = Guard AGR to Reserve for the purpose of retirement	830-831	2 AN	X	X	X	X
d. Reenlistments or Extensions	For immediate (within 24 hours) reenlistments or extensions in the RCs. <u>DEFINITION</u> - A reenlistment occurs when a Service member immediately reenlists (within 24 hours) on expiration of his or her service contract or agreement, or reenlists before the expiration of his or her service contract or agreement, in the same RC. An extension occurs when a Service member voluntarily extends his or her service contract, or agreement in writing beyond its normal expiration date. A break in service of over 24 hours, but less than 91 days, is to be counted as a prior service gain (reenlistment) and should be reported with a gain code of "G0." M1 = Immediate reenlistment M2 = Extension of current enlistment contract or agreement.	830-831	2 AN	X	X	X	
e. Changes	Changes to a Service member's SSN or name shall be submitted in an abbreviated record format consisting of:	830-831	2 AN	X	X	X	X
1. Social Security Number or Name	Reserve Component Filler Old SSN Filler Old Name Date of Birth New SSN New Name Filler Pay Grade Filler Transaction Code S1 - change to Service member's SSN S2 - change to Service member's name Transaction Effective Date Filler	1-2 3-16 17-25 26 27-96 97-104 105-113 114-183 184-369 370-374 375-829 830-831 832-839 840-876	2 AN	X	X	X	X

CODING INSTRUCTIONS - TRANSACTION FILE DD-RA(M)1148				APPLICABLE TO			
RECORD FIELD AND DATA ITEM	CODING AND REMARKS	RECORD POSITION	LENGTH CLASS	SEL RES	IRR/ING	STBY RES	RET RES
2. Entitlements and/or Incentives	<p>Changes to a Service member's MGIB data</p> <p>E1 = Change to MGIB data E2 = Reserved</p> <p>Changes to a Service member's DEERS data that affects entitlements</p> <p>E3 = Change to DEERS data (AD start and/or stop date data, assigned UIC, duty UIC, pay grade) E4 = Reserved</p>	830-831	2 AN	X			
129. Transaction Effective Date	The effective date of a gain, loss, transfer, reenlistment, or extension in the RCs. That date supports the transaction code defined in record field 128 and would be submitted along with it. ENTER: YYYYMMDD.	832-839	8 N	X	X	X	X
130. Separation Program Designator		840-843	4 AN	X	X	X	
a. Separation Program Designator (SPD) Codes	For use in describing losses from the RC (for both officers and enlisted). Applicable to loss codes "L1" only, for all other transaction codes use filler, set I = 999.	840-842	3 AN	X	X	X	
b. Filler	Reserved for future use. Report "not applicable", set I = W.	843	1 AN				
131. Character of Service	<p>The characterization at separation based upon the quality of the Service member's service, as per the DoD Directive 1332.14 (reference (aa)).</p> <p>A = Honorable B = General - Under honorable conditions D = Bad Conduct E = Under other than honorable conditions F = Dishonorable — Dismissal Y = Uncharacterized Z = Unknown</p>	844	1 A	X	X	X	
132. Reenlistment Eligibility Code	<p>Report the reenlistment eligibility code specific to the RC.</p> <p>WW = Not Applicable</p>	845-846	2 AN	X	X	X	

CODING INSTRUCTIONS - TRANSACTION FILE DD-RA(M)1148				APPLICABLE TO			
RECORD FIELD AND DATA ITEM	CODING AND REMARKS	RECORD POSITION	LENGTH CLASS	SEL RES	IRR/ING	STBY RES	RET RES
133. Reason for Loss and/or Transfer from Selected Reserve	Reporting requirements apply to all Service members of the Selected Reserve who transfer from the Selected Reserve to another RCC in either the same RC, other Reserve or AC or who are discharged. For Service members assigned a SPD, reporting must be consistent with data reported in record field 131 of the Transaction File Coding Instruction. For Service members with unsatisfactory performance and/or participation report the following: UP = Unsatisfactory participation as defined in DoD Directive 1215.13 (reference (bb)). US = Misconduct (to include misconduct for purely military offenses). XX = Other ZZ = Unknown	847-848	2 A	X			
134. Transition Indicator Involuntary Separation	To indicate members who are involuntarily separated or transitioned from the Selected Reserve and are eligible for transfer assistance. T = Involuntary Separation eligible for transition assistance W = Not Applicable	849	1 A	X			
135. Filler	Reserved for future use. Report as "not applicable," set I = W. General Note for Personnel Processing this Report: Standardization of data elements and coding must be accomplished in accordance with DoD Directive 8320.1, DoD 8320.1-M, and DoD 8320.1-M-1 (references (f) through (g)). Defense Data Dictionary System (DDDS) (reference (z)), is the source for obtaining standard data elements. Non-compliance with approved standards shall make the organization that fails to comply responsible for required modifications for database communication. Cost of data conversions shall be borne by the organization whose category of data element lacks precedence.	850-876	27 A				

E5. ENCLOSURE 5

DMDC SUBMISSION AND/OR REPORT INSTRUCTIONS

E5.1. DATA MEDIA

Data shall be submitted to DMDC either electronically or via cartridge in response to the data submission requirements of this Instruction.

E5.2. REPORTING REQUIREMENTS

Submit data files separately for each RC within 20 calendar days of each month's end (As-Of date of the file). Each Component's submission shall consist of four files: An officer master file, an officer transaction file, an enlisted master file, and an enlisted transaction file. Transaction file submissions shall be at least weekly, with up to and including daily submissions authorized.

E5.3. DATA SPECIFICATIONS

E5.3.1. Order each file by SSN (record field 6), in ascending order. Additionally, sort multiple transaction records with the same SSN on the ascending transaction effective date. Multiple transaction records with the same transaction effective date must be submitted in the order they are to be processed.

E5.3.2. Numeric data shall be right-justified with leading zeros; alpha data shall be left-justified with trailing blanks. All dates shall be reported as YYYYMMDD unless otherwise instructed in the Data Element Description.

E5.4. FILE NAMING CONVENTIONS

E5.4.1. Dataset names shall be 14 positions without spaces or periods. The file or dataset naming convention that each Service shall employ is outlined below. This naming convention is required for both electronic and cartridge submissions.

E5.4.2. To illustrate the file naming convention, the USAFR enlisted weekly transaction file with a cut-off date of March 7, 1998 should have the name: "fvet.w19980307." This file name is defined as follows:

- f = Service Code - Valid Values:
 - a = U.S. Army (USA)
 - n = U.S. Navy (USN)
 - m = U.S. Marine Corps (USMC)
 - f = U.S. Air Force (USAF)
 - c = U.S. Coast Guard (USCG)
 - x = Other
- v = Component Code - Valid Values:
 - r = Active
 - g = National Guard of the United States
 - v = Reserve
 - x = Other
- e = Military Personnel Class - Valid Values:
 - e = Enlisted
 - o = Officer
 - b = Both
- t = Type of File - Valid Values:
 - Service Submissions
 - t = Transaction File (combined gains, losses, etc.)
 - g = Transaction File (gains only)
 - l = Transaction File (losses only)
 - e = Transaction File (E Transactions only)
 - k = MGIB Kicker Interim File
 - m = Master Files
 - DMDC - Generated Files and/or Reports
 - r = Report File
 - d = Monthly Duplicates File
 - p = Prior Service Match Loss (PSML) Files
 - q = Quarterly Duplicates File
 - s = Monthly Edit Summary Statistics
 - x = Language Extract File
- ". " = Separator
- w = Period Covered - Valid Values:
 - d = Daily
 - w = Weekly
 - m = Monthly
 - q = Quarterly
 - f = Fiscal Year
 - y = Calendar Year
 - x = Other Time Period

"19980307" - YYYYMMDD - As-of date of the file being submitted.

E5.5. ELECTRONIC SUBMISSION

E5.5.1. In order to submit data to DMDC electronically, the RC shall contact the Reserve Personnel Project Manager. The Project Manager shall establish a UNIX account number and password exclusively for these submissions. The Project Manager shall provide additional system specifications. DMDC supports standard File Transfer Protocol (FTP) software and can accept compressed (zipped) data files.

E5.5.2. The RC shall use the file naming convention as outlined in paragraph E5.4.2. before transmitting the data to the pre-established user identification on a DMDC designated computer system. Submitting organizations are responsible for the accuracy and completeness of each electronic data transfer. Please note that case sensitivity is an issue in the UNIX environment. Always use lower case for all dataset names of files being submitted to DMDC.

E5.6. CARTRIDGE SUBMISSION

All cartridges shall use the Extended Binary Coded Decimal Interchange Code (EBCDIC) character set with standard International Business Machine (IBM) internal labels. IBM 3480 or 3490 data cartridges should be used. The internal label of the cartridge should follow the file naming convention as outlined in paragraph E5.4.2.

E5.7. EXTERNAL DOCUMENTATION

Accompany all files with the computer-produced quality control edit. (See enclosure 6 and enclosure 7 for format.) The computer-produced edit may also serve as the letter of transmittal for the files.

E5.8. SHIPPING INSTRUCTIONS

Cartridges shall be mailed to the following address:

Defense Manpower Data Center (West)
Attn: Reserve Personnel Project Manager
DoD Center, Monterey Bay
400 Gigling Road
Seaside, CA 93955-6771
(831) 583-2400

E6. ENCLOSURE 6QUALITY CONTROL EDIT - MASTER FILE DD-RA(M)1147

E6.1.1. The format for each Master File (1147) Quality Control Edit Report is as follows (data is illustrative):

Cartridge Number: 123456

Dataset Number: fvem.ml9980331

RESERVE COMPONENT CATEGORY

TRAINING RETIRED CATEGORY	S	T	U	R	P	I	Y	V	TOTAL
A	5000								5000
B		100							100
D							25		25
E				200					200
F			100						100
G	100								100
H				100					100
I						0			0
J					175				175
K					125				125
L							15		15
M				375					375
N							10		10
P			50						50
Q			100						100
S			25						25
T			10						10
U									0
X			10						10
2								25	25
TOTAL	5100	100	295	675	300	0	50	25	6545

E7. ENCLOSURE 7QUALITY CONTROL EDIT - TRANSACTION FILE DD-RA(D)1148

E7.1.1. The format for each Transaction File (1148) Quality Control Edit Report is as follows (data is illustrative):

Cartridge Number: 123456

Dataset Number: fvet.wl9980307

RESERVE COMPONENT CATEGORY

GAINS	TRANSACTION CODE								TOTAL
	S	T	U	R	P	I	Y	V	
G1					250				250
G3	400								400
G4	150								150
G5	75								75
G7									0
G8	15								15
G0	10	5							15
subtotal	650	5	0	0	250	0	0	0	905

LOSS	TRANSACTION CODE								TOTAL
	S	T	U	R	P	I	Y	V	
L1	150	15	10	5	10				190
L2	75	25	10	25	5				140
L3	20	25							45
L7	5								5
L8	5								5
L0									0
subtotal	255	65	20	30	15	0	0	0	385

TRANSFER	TRANSACTION CODE								TOTAL
	S	T	U	R	P	I	Y	V	
TA	1								1
TB				1	1				2
TC									0
TD							1		1
TE								1	1
TF	1	1	1						3
TG				1	1				2
TH									0
TJ							1		1
TK								1	1
TL	1								1
TM	1	1	1						3
TN							1		1
TP								1	1
TQ									0
TR									0
TU	1								1
TV	1	1	1						3
TW				1	1				2
TY								1	1
TZ	1								1
T1	1	1	1						3
T2				1	1				2
T3							1		1
subtotal	8	4	4	4	4	0	4	4	32

RETIRED OTHER THAN V2	TRANSACTION CODE									TOTAL
	S	T	U	R	P	I	Y	V		
P0								1	1	
P1	1	1	1						3	
P2	1								1	
P3				1	1				2	
P4							1		1	
subtotal	2	1	1	1	1	0	1	1	8	

SAME SERVICE AND/OR INTERCOMPONENT	TRANSACTION CODE									TOTAL
	S	T	U	R	P	I	Y	V		
N1	1	1	1						3	
N2	1	1	1						3	
N3	1	1	1						3	
N4	1	1	1						3	
N5	1	1	1						3	
N6	1	1	1						3	
N7	1	1	1						3	
subtotal	7	7	7	0	0	0	0	0	21	

REENLISTMENT AND/OR EXTENSIONS	TRANSACTION CODE								TOTAL
	S	T	U	R	P	I	Y	V	
M1	75	50	25	50					200
M2	50		5						55
subtotal	125	50	30	50	0	0	0	0	255

CHANGES TO SSN	TRANSACTION CODE								TOTAL
	S	T	U	R	P	I	Y	V	
S1	1	1	1	1	1		1	1	7
S2	1	1	1	1	1		1	1	7
subtotal	2	2	2	2	2	0	2	2	14

ENTITLEMENTS AND/OR INCENTIVES	TRANSACTION CODE								TOTAL
	S	T	U	R	P	I	Y	V	
E1	1	2	3						6
E2									0
E3	5	5	5	5					20
E4									0
Subtotal	6	7	8	5	0	0	0	0	26
TOTAL	1055	141	72	92	272	0	7	7	1646

E8. ENCLOSURE 8

GLOSSARY

E8.1. Glossary

E8.1.1. AC. Active Component

E8.1.2. AD. Active Duty

E8.1.3. ADSW. Active Duty for Special Work

E8.1.4. ADT. Active Duty for Training

E8.1.6. AFHP. Armed Forces Health Professional

E8.1.7. AFQT. Armed Forces Qualification Test

E8.1.8. AFSC. Air Force Specialty Code

E8.1.9. AGR. Active Guard and Reserve

E8.1.10. ANG. Air National Guard

E8.1.11. AOC. Area of Concentration

E8.1.12. AOCS. Aviation Officer Candidate School

E8.1.13. APO. Army Post Office

E8.1.15. AR. Active Reserve

E8.1.16. ARNG. Army National Guard

E8.1.17. ASD(PA). Assistant Secretary of Defense for Public Affairs

E8.1.18. ASD(RA). Assistant Secretary of Defense for Reserve Affairs

E8.1.19. ASI. Additional Skill Identifier

E8.1.20. ASVAB. Armed Services Vocational Aptitude Battery

- E8.1.21. AT. Annual Training
- E8.1.22. BMOS. Billet Military Occupational Skill
- E8.1.23. BPI. Bytes Per Inch
- E8.1.24. CAS3. Combined Arms and Services Staff School
- E8.1.25. CHSPE. California High School Proficiency Examination
- E8.1.26. CMF. Career Management Field
- E8.1.27. DDDS. Defense Data Dictionary System
- E8.1.28. DEERS. Defense Enrollment Eligibility Reporting System
- E8.1.29. DEP. Delayed Entry Program
- E8.1.30. DIERF. Date of Initial Entry Reserve Forces
- E8.1.31. DIEUS. Date of Initial Entry Uniformed Services
- E8.1.32. DLI. Defense Language Institute
- E8.1.33. DLPT. Defense Language Proficiency Test
- E8.1.34. DMDC. Defense Manpower Data Center
- E8.1.35. DOB. Date of Birth
- E8.1.36. DoD. Department of Defense
- E8.1.37. DoDD. Department of Defense Directive
- E8.1.38. DoDI. Department of Defense Instruction
- E8.1.39. DoS. Department of State
- E8.1.40. DVA. Department of Veterans Affairs
- E8.1.41. EAD. Extended Active Duty

- E8.1.42. EBCDIC. Extended Binary Coded Decimal Interchange Code
- E8.1.43. FIPS. Federal Information Processing Standards
- E8.1.44. FMR. Financial Management Regulation
- E8.1.45. FPO. Fleet Post Office
- E8.1.46. FTP. File Transfer Protocol
- E8.1.47. FY. Fiscal Year
- E8.1.48. FYDP. Future Years Defense Program
- E8.1.49. GED. General Education Development
- E8.1.50. HPSP. Health Professional Scholarship Programs
- E8.1.51. IADT. Initial Active Duty for Training
- E8.1.52. IBM. International Business Machine
- E8.1.53. IDT. Inactive Duty Training
- E8.1.54. IMA. Individual Mobilization Augmentee
- E8.1.55. ING. Inactive National Guard
- E8.1.56. IRR. Individual Ready Reserve
- E8.1.57. ISP. Involuntary Separation Program
- E8.1.58. JAG. Judge Advocate General
- E8.1.59. MCC. Monitored Command Code
- E8.1.60. MGIB. Montgomery GI Bill
- E8.1.61. MOS. Military Occupational Skill
- E8.1.62. MSO. Military Service Obligation

- E8.1.63. NATO. North Atlantic Treaty Organization
- E8.1.64. NDAA. National Defense Authorization Act
- E8.1.65. NEC. Navy Enlisted Classification
- E8.1.66. NOBC. Navy Officer Billet Code
- E8.1.67. NROTC. Naval Reserve Officer Training Corps
- E8.1.68. OCS. Officer Candidate School
- E8.1.69. OJCS. Office of the Joint Chiefs of Staff
- E8.1.70. OMB. Office of Management and Budget
- E8.1.71. OSD. Office of the Secretary of Defense
- E8.1.72. OSUT. One Station Unit Training
- E8.1.73. OTS. Officer Training School
- E8.1.74. PAS. Personnel Accounting Symbol
- E8.1.76. PEC. Program Element Code
- E8.1.77. PLC. Platoon Leader Course
- E8.1.78. PSML. Prior Service Match Loss
- E8.1.79. RC. Reserve Component
- E8.1.80. RCC. Reserve Component Category
- E8.1.81. RCCPDS. Reserve Components Common Personnel Data System
- E8.1.82. RCS. Report Control Symbol
- E8.1.83. ROTC. Reserve Officers Training Corps
- E8.1.84. RPA. Reserve Program Administrator

- E8.1.85. RUC. Reporting Unit Code
- E8.1.86. SMP. Simultaneous Membership Program
- E8.1.87. SOC. Standard Occupation Code
- E8.1.89. SQL. Special Qualification Identifier
- E8.1.90. SSA. Social Security Administration
- E8.1.91. SSB. Special Separation Benefits
- E8.1.92. SSN. Social Security Number
- E8.1.93. SSS. Selective Service System
- E8.1.94. STD. Standard
- E8.1.95. TAR. Training and Administration of Reserve
- E8.1.97. TRC. Training and/or Retirement Category
- E8.1.98. TTAD. Temporary Tours of Active Duty
- E8.1.99. UIC. Unit Identification Code
- E8.1.100. U.S. United States
- E8.1.101. U.S.C. United States Code
- E8.1.102. USA. United States Army
- E8.1.103. USAF. United States Air Force
- E8.1.104. USAFA. United States Air Force Academy
- E8.1.105. USAFR. United States Air Force Reserve
- E8.1.106. USCG. United States Coast Guard
- E8.1.107. USCGA. United States Coast Guard Academy

- E8.1.108. USD(P&R). Under Secretary of Defense for Personnel & Readiness
- E8.1.109. USMA. United States Military Academy
- E8.1.110. USMC. United States Marine Corps
- E8.1.111. USMMA. United States Merchant Marine Academy
- E8.1.112. USN. United States Navy
- E8.1.113. USNA. United States Naval Academy
- E8.1.114. USNR. United States Naval Reserve
- E8.1.115. VEAP. Veterans Education Assistance Program
- E8.1.116. VSI. Voluntary Separation Incentive
- E8.1.117. YYYYMMDD. Year Year Year Year Month Month Day Day
- E8.1.118. ZIP Code. Zoning Improvement Plan Code

E9. ENCLOSURE 9RESERVE COMPONENTS COMMON PERSONNEL DATA SYSTEM (RCCPDS)
RECORD LAYOUT

Rec. Field	Data Item	Rec. Position	Page
1.	Reserve Component		
	a. Military Service (Uniformed Service Organization Code)	1	11
	b. Service Component (Uniformed Service Organization Component Type Code)	2	11
2.	Reserve Component Category (RCC) Designators		
	a. RCC Designators	3	11
	b. Training and/or Retirement Category (TRC) Designators	4	13
3.	Military Technician Identifier or Active Guard and Reserve Statute Identifier	5	16
4.	Key Employees	6	17
5.	Filler	7-16	17
6.	Social Security Number (SSN) (Person Social Security Identifier)	17-25	18
7.	Verification Status of SSN	26	18
8.	Service Members' Name		
	a. Last Name (Person Surname Text)	27-52	18
	b. First Name (Person ForenameText)	53-72	18
	c. Middle Name (Person Middle Name Text)	73-92	18
	d. Senior, Junior, I, II, etc. (Person Cadency Name Text)	93-96	18
9.	Date of Birth (Person Birth Date)	97-104	19
10.	Sex (Sex Category Code)	105	19
11.	Marital Status (Person Marital Status Code)	106	19
12.	Race and and/or or Population Group (Race Code)	107	19
13.	Ethnic Group		
	a. Ethnic Group Code	108	20
	b. Filler	109	20
14.	Faith Group Code	110-111	21

Rec. Field	Data Item	Rec. Position	Page
15.	U.S. Citizenship Status		
	a. U.S. Citizenship Status Code (Person Organization Person Role Code)	112	24
	b. Filler	113	24
16.	U.S. Citizenship Origin Code (Citizen Citizenship Origin Code)	114	24
17.	Disputed Record Indicator	115	24
18.	Education Designator		
	a. Education Designator Code	116	25
	b. Filler	117-119	27
19.	Home Mailing Address		
	a. Street Address		
	1. Person USPS Postal Address Text	120-154	28
	2. Person USPS Postal Address Secondary Text	155-189	28
	b. City (United States Postal Region City Place Name)	190-209	28
	c. Postal State Abbreviation (United States Postal Region State Code)	210-211	28
	d. Country (Country Code)	212-213	30
	e. Postal ZIP Code		
	1. United States Postal Region ZIP Identifier	214-218	35
	2. United States Postal Region Subdivision ZIP Add On Identifier	219-222	35
20.	Date Home Mailing Address Last Reported	223-230	35
21.	Mailing Address Status Indicator	231	35
22.	SSN of Military Spouse of a Service Member	232-240	36
23.	Dependents, Number of	241-242	36
24.	Civilian Occupation		
	a. Filler	243-245	36
	b. Civilian Occupation Code	246-251	36
	c. Filler	252-254	36
25.	Filler	255-267	36
26.	Date of Initial Entry into Uniformed Service (DIEUS)	268-275	37
27.	Date of Initial Entry into Reserve Forces (DIERF)	276-283	37

Rec. Field	Data Item	Rec. Position	Page
28.	Pay Entry Base Date (PEBD)	284-291	37
29.	Means of Initial Entry into Military Service for Enlisted Members	292	38
30.	Source of Initial Commission and/or Appointment		
	a. Source of Initial Commission for a Commissioned Officer	293	38
	b. Source of Initial Appointment for a Warrant Officer	294	39
31.	Initial Appointment Date		
	a. Date of Initial Appointment for a Commissioned Officer	295-302	39
	b. Date of Initial Appointment for a Warrant Officer	303-310	39
	c. Date of Initial Appointment for a Commissioned Warrant Officer	311-318	39
32.	Prior Service Status Indicator (Regular)	319	39
33.	Prior Service Status Indicator (Selected Reserve)	320	39
34.	Length (Years) of Current Selected Reserve Agreement and/or Service Commitment	321	40
35.	Active Duty Start Date	322-329	40
36.	Active Duty Stop Date	330-337	40
37.	Date of Expiration of Enlistment in the Ready Reserve	338-345	40
38.	Effective Date of Current Enlistment, Reenlistment, or Extension of Enlistment Agreement	346-353	41
39.	Date of Expiration of Selected Reserve Obligation	354-361	41
40.	Date of Rank	362-369	41
41.	Pay Grade, Uniformed Services		
	a. Pay Grade, Uniformed Services Code (Pay Plan Code)	370-371	41
	b. Pay Plan Grade (Pay Plan Grade Ordinal Identifier)	372-373	41
	c. Filler	374	41
42.	Total Days Active Federal Military Service	375-379	41
43.	Date of Expiration of Statutory Military Service Obligation (MSO)	380-387	42

Rec. Field	Data Item	Rec. Position	Page
44.	Military Aeronautical Rating	388	42
45.	Career Management Field (CMF), Enlisted	389-390	42
46.	Service Occupation Code (Primary)	391-398	42
47.	Service Occupation Code (Secondary)	399-406	43
48.	Basic Branch or Specialty (Officer Only)	407-408	43
49.	Professional Military Education Level		
	a. Basic Professional Military Education Level Code	409	44
	b. Joint Professional Military Education Level Code	410	46
	c. Joint Professional Military Education Completion Date	411-418	46
50.	Command Status of Commissioned Officer	419	47
51.	Armed Forces Qualification Test (AFQT) Percentile Score (Enlisted Only)	420-421	47
52.	Date Assigned		
	a. Standby Reserve	422-429	47
	b. Retired Reserve	430-437	47
53.	Expiration Date of the Voluntary Separation Incentive(VSI), Special Separation Benefits (SSB), and Involuntary Separation Pay (ISP)	438-445	47
54.	Officer Mandatory Removal Date	446-453	47
55.	Separation Incentive Benefit Pay Indicator (Active to Reserve)	454	48
56.	Separation Incentive Benefits and/or Pay Indicator (Reserve Transition Assistance Program)	455	48
57.	Reserve Component Accumulated Total Creditable Retirement Point Earned Last Retirement Year	456-458	48
58.	Reserve Component Total Number of Accumulated Paid Points Earned This Year	459-461	49
59.	Reserve Component Total Number of Accumulated Creditable Points Earned During Career Toward Retirement	462-466	49
60.	Notification of Eligibility for Military Retirement Pay Indicator	467	49
61.	Number of Years Creditable for Reserve Retirement	468-469	49

Rec. Field	Data Item	Rec. Position	Page
62.	Filler	470-494	49
63.	Assigned Military Unit Designator (Unit Identification Code (UIC))	459-502	50
64.	Assigned Unit Location		
a.	Postal State Abbreviation (United States Postal Region State Code)	503-504	50
b.	Country (Country Code)	505-506	50
c.	Postal ZIP Code		
1.	United States Postal Region ZIP Identifier	507-511	50
2.	United States Postal Region Subdivision ZIP Add On Identifier	512-515	50
65.	Duty Military Unit Designator Unit Identification Code (UIC)	516-523	50
66.	Service Occupation Code (Duty)	524-531	51
67.	Military Flying Status Indicator	532	51
68.	Future Years Defense Plan (FYDP)		
a.	Program Structure (Program Element Code (PEC))	533-540	51
b.	Filler	541-542	51
69.	Filler	543-567	51
70.	Date of Award of Current Security Clearance	568-575	52
71.	Authorized Security Clearance Access	576	52
72.	Formal Inquiry Category Code	577-578	52
73.	Filler	579-602	53
74.	Defense Language Aptitude Battery Test Score	603-605	54
75.	Language 1 Identifier		
a.	Language Code	606-607	54
b.	Filler	608	54
76.	Speaking Proficiency Level Language 1	609-610	55
77.	Listening Proficiency Level Language 1	611-612	55
78.	Reading Proficiency Level Language 1	613-614	56

Rec. Field	Data Item	Rec. Position	Page
79.	Language Proficiency Source Language 1	615	57
80.	Date of Last Proficiency Test Language 1	616-623	58
81.	Language 2 Identifier		
	a. Language Code	624-625	54
	b. Filler	626	54
82.	Speaking Proficiency Level Language 2	627-628	55
83.	Listening Proficiency Level Language 2	629-630	55
84.	Reading Proficiency Level Language 2	631-632	56
85.	Language Proficiency Source Language 2	633	57
86.	Date of Last Proficiency Test Language 2	634-641	58
87.	Language 3 Identifier		
	a. Language Code	642-643	54
	b. Filler	644	54
88.	Speaking Proficiency Level Language 3	645-646	55
89.	Listening Proficiency Level Language 3	647-648	55
90.	Reading Proficiency Level Language 3	649-650	56
91.	Language Proficiency Source Language 3	651	57
92.	Date of Last Proficiency Test Language 3	652-659	58
93.	Language 4 Identifier		
	a. Language Code	660-661	54
	b. Filler	662	54
94.	Speaking Proficiency Level Language 4	663-664	55
95.	Listening Proficiency Level Language 4	665-666	55
96.	Reading Proficiency Level Language 4	667-668	56
97.	Language Proficiency Source Language 4	669	57

Rec. Field	Data Item	Rec. Position	Page
98.	Date of Last Proficiency Test Language 4	670-677	58
99.	Language 5 Identifier		
	a. Language Code	678-679	54
	b. Filler	680	54
100.	Speaking Proficiency Level Language 5	681-682	55
101.	Listening Proficiency Level Language 5	683-684	55
102.	Reading Proficiency Level Language 5	685-686	56
103.	Language Proficiency Source Language 5	687	57
104.	Date of Last Proficiency Test Language 5	688-695	58
105.	Filler	696-720	58
106.	MGIB-AD Enrollment Basis Code Title 38, U.S.C. Chapter 30 (reference (w))	721	59
107.	MGIB-AD Enrollment Action Date	722-729	60
108.	MGIB-AD Enrollment Action Code	730	60
109.	MGIB-AD Kicker Incentive Rate Code. Title 38, U.S.C. Chapter 30 (reference (w))	731-732	60
110.	MGIB-AD Initial Obligation Years Code	733	61
111.	Original Veterans Educational Benefit Program Entitlement Code	734	61
112.	MGIB-SR Basic Benefit Obligated Service Begin Date	735-742	62
113.	Months of Reserve Component MGIB-SR, Obligated Service Remaining. Title 10, U.S.C. Chapter 1606 (reference (b))	743-744	62
114.	MGIB-SR Basic Benefit Eligibility Status Code. Title 10 U.S.C. Chapter 1606 (reference (b))	745-746	63
115.	MGIB-SR Basic Benefit Eligibility Status Effective Date	747-754	66
116.	Filler	755	66
117.	MGIB-SR Kicker Incentive Obligated Service Begin Date	756-763	66

Rec. Field	Data Item	Rec. Position	Page
118.	MGIB-SR Kicker Incentive Basis Code	764	66
119.	MGIB-SR Kicker Incentive Rate Code	765-766	66
120.	MGIB-SR Kicker Incentive Eligibility Status Code. Title 10, U.S.C Chapter 1606 (reference (b))	767-768	66
121.	MGIB-SR Kicker Incentive Eligibility Status Effective Date	769-776	71
122.	Filler	777-801	71
123.	Reserve Component Incentive Program Eligibility Effective Date	802-809	72
124.	Reserve Component Incentive Program Type	810	72
125.	Reserve Component Incentive Program Educational Type	811	73
126.	Reserve Component Incentive Program Eligibility Termination Date	812-819	73
127.	Filler	820-829	73
128.	Transaction Codes	830-831	74
129.	Transaction Effective Date	832-839	74
130.	Separation Program Designator		
	a. Separation Program Designator (SPD) Codes	840-842	74
	b. Filler	843	74
131.	Character of Service	844	74
132.	Reenlistment Eligibility Code	845-846	74
133.	Reason for Loss and/or Transfer from Selected Reserve	847-848	74
134.	Transition Indicator Involuntary Separation	849	74
135.	Filler	850-876	74